

Федеральное государственное бюджетное образовательное учреждение высшего образования «Тамбовский государственный университет имени Г.Р. Державина»
Институт экономики, управления и сервиса
Кафедра зарубежной филологии и прикладной лингвистики

УТВЕРЖДАЮ:
Директор института



Е. Ю. Меркулова
«05» июля 2021 г.

РАБОЧАЯ ПРОГРАММА

по дисциплине Б1.О.1 Иностранный язык

Направление подготовки/специальность: 38.03.03 - Управление персоналом

Профиль/направленность/специализация: Современные технологии управления персоналом

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Авторы программы:

Кандидат филологических наук, Евстигнеева Илона Алексеевна

Коломлина Ирина Владимировна

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1. Цели и задачи дисциплины

1.1 Цель дисциплины – формирование компетенций:

УК-4 Способен осуществлять деловую коммуникацию в устной и письменной формах на государственном языке Российской Федерации и иностранном(ых) языке(ах)

1.2 Типы задач профессиональной деятельности, к которым готовятся обучающиеся в рамках освоения дисциплины:

- организационно-управленческий

1.3 Дисциплина ориентирована на подготовку обучающихся к профессиональной деятельности в сфере: 07 Административно-управленческая и офисная деятельность (в сфере информационно-аналитического обеспечения и оперативного управления персоналом организаций любой организационно-правовой формы и в любых видах экономической деятельности)

1.4 В результате освоения дисциплины у обучающихся должны быть сформированы:

Обобщенные трудовые функции / трудовые функции / трудовые или профессиональные действия (при наличии профстандарта)	Код и наименование компетенции ФГОС ВО, необходимой для формирования трудового или профессионального действия	Индикаторы достижения компетенций
	УК-4 Способен осуществлять деловую коммуникацию в устной и письменной формах на государственном языке Российской Федерации и иностранном(ых) языке(ах)	Выполняет перевод профессиональных текстов с иностранного языка на государственный

1.5 Согласование междисциплинарных связей дисциплин, обеспечивающих освоение компетенций:

УК-4 Способен осуществлять деловую коммуникацию в устной и письменной формах на государственном языке Российской Федерации и иностранном(ых) языке(ах)

№ п/п	Наименование дисциплин, определяющих междисциплинарные связи	Форма обучения	
		Очная (семестр)	
		1	4
1	Этика государственной службы и бизнес-коммуникации		+
2	Язык эффективной коммуникации	+	

2. Место дисциплины в структуре ОП бакалавриата:

Дисциплина «Иностранный язык» относится к обязательной части учебного плана ОП по направлению подготовки 38.03.03 - Управление персоналом.

Дисциплина «Иностранный язык» изучается в 1, 2, 3, 4 семестрах.

3.Объем и содержание дисциплины

3.1.Объем дисциплины: 8 з.е.

Очная: 8 з.е.

Вид учебной работы	Очная (всего часов)
Общая трудоёмкость дисциплины	288
Контактная работа	224
Лабораторные (Лаб. раб.)	224
Самостоятельная работа (СР)	28
Экзамен	36
Зачет	-

3.2.Содержание курса:

№ темы	Название раздела/темы	Вид учебной работы, час.		Формы текущего контроля
		Лаб	СР	
		раб.		
		О	О	
1 семестр				
1	24 HOURS (pre-intermediate)	12	2	Опрос; Тестирование; Дискуссия
2	MUSIC (pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
3	TASTE (pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
4	SURVIVAL (pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
5	STAGES (pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
6	PLACES(pre-intermediate)	12	2	Опрос; Тестирование; Дискуссия
2 семестр				
7	BODY(pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
8	SPEED(pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия

9	TRAVEL(pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
10	INFLUENCE(pre-intermediate)	10	1	Опрос; Тестирование; Дискуссия
11	MONEY(pre-intermediate)	12	2	Опрос; Тестирование; Дискуссия
12	WORK(pre-intermediate)	12	2	Опрос; Тестирование; Дискуссия
3 семестр				
13	FRIENDS(intermediate)	12	1	Опрос; Тестирование; Дискуссия
14	MEDIA(intermediate)	12	2	Опрос; Тестирование; Дискуссия
15	LIFESTYLE(intermediate)	12	2	Опрос; Дискуссия; Тестирование
16	WEALTH(intermediate)	14	2	Опрос; Тестирование; Дискуссия
17	FREE TIME(intermediate)	14	1	Опрос; Тестирование; Дискуссия
4 семестр				
18	INTRODUCTIONS (Business English)	2	-	Опрос
19	GETTING TO KNOW COLLEAGUES (Business English)	2	-	Опрос
20	DELEGATING TASKS (Business English)	2	-	Опрос
21	WRITING A REPORT (Business English)	2	1	Опрос
22	MAKING APOLOGIES (Business English)	2	-	Опрос
23	MAKING PLANS BY EMAIL (Business English)	2	1	Опрос
24	KEEPING CLIENTS INFORMED (Business English)	2	1	Опрос

25	INFORMAL COMMUNICATION (Business English)	2	-	Опрос; Тестирование
26	ADVICE AND SUGGESTIONS (Business English)	2	-	Опрос
27	TALKING ABOUT ABILITIES (Business English)	2	-	Опрос
28	COMPARING AND CONTRASTING (Business English)	2	-	Опрос
29	CHECKING INFORMATION (Business English)	2	-	Опрос
30	JOB DESCRIPTIONS (Business English)	2	-	Опрос
31	APPLYING FOR A JOB (Business English)	2	-	Опрос
32	JOB INTERVIEWS (Business English)	2	-	Опрос
33	STRUCTURING A PRESENTATION (Business English)	2	1	Опрос; Тестирование

Тема 1. 24 HOURS (pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

- 1.Are you a culture vulture?
- 2.Monday to Friday
- 3.At the same time
- 4.Progress test 1

Grammar

1 Present Simple

Complete the sentences with the correct form of the verbs in brackets.

2 adverbs of frequency

Put the adverbs of frequency in the correct place.

3 Present Simple or Present Continuous?

Underline the correct words in italics.

Vocabulary

4 verb-noun phrases about daily routine

Complete the sentences with a suitable verb.

5 going out

Complete the words.

6 describing your day and lifestyle

Complete the sentences with the adjectives from the box. There are two extra words.

boring busy exciting fun lazy relaxing stressful unusual

Pronunciation

7 sentence stress

Underline the words we usually stress.

8 do and does

Is the pronunciation of the underlined words weak (/də/, /dəz/) or strong (/du:/, /dʌz/)?

9 How to talk about your learning needs

Put the words in the correct order to make sentences.

Reading

10 Read the email. Are the statements true (T), false (F) or not given (NG)?

Hi Luke

How are you? How's the new house? Are you enjoying the nightlife in Buenos Aires?

I started my new job last month so I now have a good routine. I'm enjoying the work, but it's hard because I get up early every day (you know how I like to stay in bed late!). I try and go for a swim most days before work because there's a gym and swimming pool in the building. It's relaxing and I feel very good after the exercise. I'm in the office at 8:30 and first of all I check my emails. You can't imagine how many emails I get every day! Because we're an international company with offices all over the world, we get a lot of emails during the night as well, so we're always busy. There's no time to sit and do nothing! I've got some really nice colleagues and we usually go for lunch together on Fridays. On the other days, I go shopping or I go for a walk when the sun's shining and sometimes I stay at my desk and have a quick sandwich – not very healthy I know.

I don't know many people here, so I like going out at the weekends. Of course I have a lie-in on Saturday and Sunday and if there's an interesting exhibition on, I go to that. I want to join some local clubs as well, maybe hiking or tennis.

I'm having a lazy day today because I'm really tired and it's raining. I stayed in bed until 11 o'clock and now I'm sitting at the computer and writing emails to friends. I'm staying with my cousin at the moment, but I really want my own apartment. It's quite stressful because everything is so expensive here, but I'm looking. My cousin is very kind, but she enjoys doing different things and her lifestyle is quite different from mine.

This evening we're going to a concert together. I'm not sure who is playing, but I think it's a classical concert.

When I have my new apartment, you must come down and stay with me! Write soon and give me your news.

Josh

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 2. MUSIC (pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Music for 007
2. Barefoot music
3. The Mozart effect
4. Progress test 2

Grammar

1 Past Simple

Write complete sentences using the prompts.

2 Present Perfect Simple: experience

Complete the sentences with the correct form of the verbs from the box.

do — eat — see — not be — read — hear

3 questions

Complete the dialogues with question words or phrases.

Vocabulary

4 music

Put the letters in the correct order to make music words.

5 music

Complete the music words.

6 achievements

Choose the correct words in italics.

Pronunciation

7 have and has

Is the pronunciation of the underlined sounds weak (/ə/) or strong (/æ/)?

8 intonation in questions

Does your voice go up (*ä*) or down (*æ*) at the end of each question

How to ...

9 refer to past times

Complete each sentence with one word.

Reading

10 Read the magazine article. Then write the questions.

Sing!

Today a lot of singers and actors use their fame to raise money for charity. You only have to go on the internet and you can see just how many things they do. A celebrity name at a charity event can raise thousands of dollars and it is a good way for these people to give something back to the world that has made them rich and famous.

One such person is Scottish singer songwriter Annie Lennox. She was born on 25 December 1954 into a poor family. She grew up and went to school in Aberdeen and when she was seventeen she moved to London and went to the Royal Academy of Music where she studied the flute and classical music for three years.

A few years later she met Dave Stewart and between 1977 and 1980 they were in a group, The Tourists, where she was the lead singer. When the band split up, Annie and Dave formed a new band: Eurythmics. Together they recorded several albums. They sold more than 75 million albums worldwide, with over twenty international hits. They didn't officially separate but Annie started a solo career in the 1990s. Her first solo album, Diva, was released in 1992 and sold around six million copies. Since then she has recorded several albums.

However, Annie Lennox isn't just a successful singer and musician. She is a dynamic charity fundraiser* and over the years has achieved many great results. In 2007, she recorded a fundraising single called Sing with a 23-member choir of female celebrities including Madonna, Shakira, kd lang, Dido and Celine Dion. The money they raised went to Treatment Action Campaign (TAC), an organisation which works on the African continent.

Multi-award winning Annie Lennox has come a long way since the 1980s when she was the singer with Eurythmics. Since then, she has become a successful solo artist and has raised money for many charities including Amnesty International, Greenpeace and Nelson Mandela's 46664 Foundation. She does a lot of her charity work through the internet, which she calls 'Laptop Activism', and encourages everyone to do something to make a difference.

*Fundraiser: someone who collects (or 'raises') money for charity by organising events

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию, контрольной работе

Тема 3. TASTE (pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Jamie's kitchen
2. Let's celebrate!
3. Ratatouille
4. Progress test 3

Grammar

- 1 be going to: future plans

Complete the sentences with the correct form of the verbs from the box.

have — come — move — buy — organise — visit

- 2 Present Continuous: future arrangements

Write complete sentences using the prompts.

- 3 defining relative clauses

Choose the correct words in italics.

Vocabulary

- 4 cooking and eating

Complete each sentence with one word.

5 describing food

Complete the sentences with the words from the box. There are three extra words.

baked boiled fresh fried raw roast savoury spicy sweet

6 easily-confused words

Choose the correct words in italics.

Pronunciation

7 connected speech

Look at the sentences and mark the linking.

8 silent letters

Underline the silent letter in each word.

How to ...

9 make arrangements

Complete the sentences with the words from the box. There are two extra words.

Let's idea keen afraid busy Shall Actually better

Reading

10 Read the restaurant review. Match the headings (1–5) with the paragraphs (A–F).

Neel Akash

Indian & Bangladeshi Restaurant

££

A

I was very happy to receive an invitation to the new Indian restaurant last week, so I called my dear friend Louis and we went to the Neel Akash, which means 'blue sky', to see what all the fuss was about.

B

The Neel Akash is near the town square at the end of Sussex Street, opposite the library. It is very central, so we walked there, but it is easy to get to from the train and bus stations and it also has its own car park.

C

The restaurant has only been open for two weeks, so it still feels very new. The décor is traditional with a lot of wood and dark reds and greens. The lighting isn't too bright and the atmosphere is warm and friendly. I particularly liked the flowers and candles on all the tables. There were already a lot of people there, so it was lively but not too noisy.

D

When we arrived, a pleasant young waiter showed us to our table which was in the window overlooking the garden. As soon as we sat down, another waiter brought the menu and took our drinks order. He explained the different dishes to us, recommended the specialities of the restaurant and then gave us some time to make our choices.

E

I love Indian food and wanted to taste everything, but in the end I ordered a selection of starters for us to share. We had shami kebab – spiced lamb, aloo chat – spicy potatoes, and egg akuri which is egg cooked with onions and served with bread. For my main course I had chicken tikka korma which is a mild chicken cooked in a cream sauce. I don't like very spicy food so that was hot enough for me. This came with delicious boiled rice and nan bread. My friend ordered a very spicy fish curry which he had with a side dish of raita which is yoghurt with cucumber. Everything looked perfect and tasted absolutely delicious.

F

When the bill came we were pleasantly surprised as it was very reasonable. We paid £20 per person which included drinks and a tip. For a cheaper option, you can have a buffet lunch during the week which costs £7.95 and you can eat as much as you like for that.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 4. SURVIVAL (pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Going to extremes
2. Survival school
3. Surviving in English
4. Progress test 4

Grammar

- 1 comparative adjectives

Write complete sentences using the prompts.

- 2 superlative adjectives

Complete the sentences with the superlative form of the adjectives in brackets.

- 3 indirect questions

Complete the indirect questions.

Vocabulary

- 4 survival

Complete the sentences with the correct form of the verbs from the box.

achieve build control cope push rely

- 5 describing people

Choose the correct words in italics.

- 6 survival equipment

Complete the words for things you would take on a camping trip

Pronunciation

7 emphasising important words

Underline the word in each sentence which we usually give extra stress.

8 intonation in questions

Does your voice go up (ä) or down (æ) at the end of each question?

How to ...

9 be polite in English

Match the questions (1–5) with the replies (a–e).

Reading

10 Read the email and choose the correct answers.

Hi Maria

How are you? I hope everything's OK over there and the sun is finally shining! It's been such a bad winter, hasn't it?!

This is the first time I've managed to get to an internet café, but I'm here now and have lots to tell you. I'm staying with friends of Dan's in Seattle. I didn't know them before I came here, but now I feel like part of the family. They've been so kind and have taken me all over the city.

It often rains here on the west coast, but the weather has been great since I've been here so I'm really lucky. On my first day, I decided to go downtown to walk along the water front. There's a famous market there called Pike Place Market. It's one of the oldest (over 100 years old) and biggest markets I've ever been to. I really couldn't believe my eyes! The colours and smells were just amazing. I had lunch in a restaurant called The Athenian where Tom Hanks ate in my favourite film Sleepless in Seattle. The views were fantastic, but the food wasn't that great.

I'm here for another week, so I want to visit some of the museums and galleries and maybe go to the theatre as well. We're going to the Space Needle (another big tourist attraction) for dinner this evening. The restaurant is at the top of the Needle and it moves round slowly so you can get a view of the whole city while you're eating. I'm really looking forward to it as they say the food is the best in the city.

Although I really like it here, I feel quite strange sometimes because of the language differences. I know we all speak English, but we don't really speak the same language at all. A lot of people here find it difficult to understand what I'm saying because of my accent and it's the same for me. And there are a lot of different words as well. Did you know that 'cookies' are 'biscuits' and 'pants' are 'trousers'?!

I think I can honestly say that I have never been to a country of so many superlatives. Everything here really is the biggest, the best, the smallest, the worst, the highest, the greatest. Welcome to America!

I've got to go now, but thanks again for looking after my flat (or is that apartment?!) while I'm here. I'll bring you back the best souvenir I can find!

Love

Jess xx

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 5. STAGES (pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Turning eighteen
2. Old friends

3. The truth about ageing
4. Progress test 5

Grammar

- 1 should, have to, can: obligation and permission

Rewrite the sentences using the correct form of the modal verbs in brackets.

- 2 Present Perfect Simple: for and since

Complete the sentences with for or since.

- 3 used to: past habits

Complete the sentences with the correct form of used to and a verb from the box.

earn wear eat do drive get on

Vocabulary

- 4 times of life

Put the times of life in the correct order.

- 5 life activities

Match the verbs from A with the phrases from B.

- 6 friendship

Complete each sentence with a preposition.

- 7 good and bad habits

Complete the sentences with the words from the box.

do think eat eat worry be

Pronunciation

- 8 connected speech

Look at the consonants in bold and circle the consonant that is not pronounced.

How to ...

- 9 exchange opinions

Choose the correct words in italics.

Reading

- 10 Read the article and complete the gaps (1–5) with the sentences (A–E).

Every month we invite our readers to write in and tell us about someone special in their lives. (0) This month's winning entry is by Richard Jackson.

I suppose when you're young you don't really think about the people around you.

(1) _____ Now that I'm a father, however, I think about things differently and I realise how lucky we were as children.

I grew up on a farm. I had two younger brothers and one older sister, so I was in the middle. Our father used to work very hard because it was his farm. (2) _____ Our mother used to teach at the local primary school so we spent a lot of time with our grandparents who lived with us.

Our grandmother was an amazing woman. She got married when she was very young and she had six children, which was quite usual in those days. She stayed at home to look after all of them, but when they were older she decided she wanted to go to university. She graduated when she was fifty years old. (3)

Before we were old enough to go to school, she used to look after us. (4) _____ She taught us to read and she told us stories about her life, but perhaps the most important thing she taught us was that we can do anything if we believe we can.

My grandmother died ten years ago, but when I look at my family now, I can still remember her words. (5)

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 6. PLACES(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. A Greek island
2. Mandela's garden
3. Virtual world
4. Progress test 6

Grammar

- 1 will, may, might: prediction

Choose the correct words in italics.

- 2 countable and uncountable nouns

Choose the correct answer.

- 3 too, too much/many, (not) enough

Complete the sentences with too, too much/many, (not) enough.

Vocabulary

- 4 geographical features

Put the letters in the correct order.

- 5 describing places

Complete the sentences with the words from the box.

romantic — unspoilt — crowded — beautiful — impressive — relaxing

- 6 urban environment

Complete each sentence with one or two words.

Pronunciation

- 7 diphthongs

Put the words in the correct columns.

tour lake unspoilt by romantic brown share

year mine sound there today grey island
 soillow ——— mountain ——— where ——— here ——— boy ——— road

How to ...

8 talk about choices and give reasons

Complete the sentences with the phrases from the box.

I'd like to I think because the main reason personally I love

Reading

9 Read the guide to Bratislava. According to the text, are the statements true (T), false (F) or not given (NG)?

Slovakia joined the European Union in 2004 and since then it has become more and more popular with international tourists. There are many beautiful cities to visit, but the best known, and the largest, is Bratislava with a population of around half a million. Not as well-known as other central European cities like Budapest, Prague and Vienna, however, Bratislava remains relatively unspoilt. It lies on the river Danube with neighbours Hungary to the south and Austria to the west.

There is something for everyone here. You have to visit the old town and the castle and you can spend hours walking through old streets looking at the wonderful architecture of the old buildings. There is an eleventh-century cathedral as well as many palaces, museums and art galleries.

If you enjoy films, you should come to the international film festival which takes place every year in November and December. In fact, there are many other film festivals during the year as well.

For shoppers, there are a lot of small shops and boutiques where you can easily spend many hours. And you shouldn't miss the Christmas markets in December where you can buy traditional decorations and try traditional Slovak food and drink. There's always a great atmosphere and it is certainly a pleasant way to meet the local people.

For people who are more interested in activity holidays, the nearby mountains offer great sporting opportunities. In the summer, you can go hiking or cycling along the excellent walking trails or if you are brave, you can go swimming in the icy mountain lakes. In the winter, the conditions are usually excellent for skiing. If you prefer to watch sport, then you can watch a noisy hockey game.

Bratislava offers all kinds of accommodation from cheap hostels to luxury hotels. The nightlife is exciting with clubs, bars and restaurants. So why wait? Come and see the beauty for yourself and we're sure you'll want to come back again and again.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 7. BODY(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Changing bodies
2. Hands up
3. Doctor, doctor
4. Progress test 7

Grammar

1 First Conditional

Write complete sentences using the prompts and will/won't.

2 gerunds and infinitives

Choose the correct words in italics.

3 stop, try, remember: gerunds and infinitives

Complete the sentences with the correct form of the verbs from the box.

spend be book drink buy finish

Vocabulary

4 parts of the body

Put the words in the correct column.

ankle eye forehead ear finger elbow palm knee wrist lips thumb

5 describing appearance

Choose the correct answer.

6 describing character/personality

Complete the sentences with the words from the box. There are two extra words.

ambitious easy-going chatty lazy unreliable reserved sensitive organised

7 illness

Complete the illness words.

Pronunciation

8 schwa /ə/ on unstressed syllables

Look at the underlined syllables. Tick (ü) the syllables that are pronounced with a schwa /ə/ and cross (x) the syllables that aren't.

How to ...

9 give and respond to advice

Complete the dialogues with the words from the box.

don't fancy tried that should idea

Reading

10 Read the advice about dealing with stress. Who makes each suggestion (1–5)?

I've got some really important exams next week. If I don't get really good results, I won't get a place to study medicine at university and it has always been my dream to become a doctor. I'm not sleeping and I can't concentrate and I've lost my appetite as well. Can anyone offer me some good advice?

Desperate, Brighton

Have you tried yoga? I know it sounds crazy, but sometimes you really need to just close your mind and stop thinking. There are a lot of yoga books and DVDs around, so you don't have to join a class. Since I started doing yoga a year ago, I can't tell you how much my life has changed. You find some kind of inner quiet where your mind stops 'talking', you concentrate on your breathing and you feel energised afterwards.

Ronnie, Sydney

Physical exercise is really important for balance. Our lives are so busy these days. We have deadlines, targets, ambitions and challenges and while we are so busy following these dreams, we forget about balance. Most of us live in our heads all the time. If you're like me, you probably spend a lot of time at the computer or sitting with books and papers. You should take a break from studying at least once an hour. If you have a garden, go outside and just look at the flowers and trees and listen to the birds.

Max, Los Angeles

Sing! That's my advice. Put on your favourite music, dance and sing. Don't worry about the neighbours or the dog! Whenever I feel depressed or stressed I put on some music. Simple as that and I'll bet you fly through your exams.

Lydia, Jo'burg

Go to the gym as often as you can. Physically hard exercise makes you feel much more alive and focused. You should try to train at least four times a week and of course it's important to eat healthily as well. Try not to eat sweet things as the high you get from the sugar disappears very quickly.

Brad, Ontario

You need to switch off your brain so why don't you get some DVDs of your favourite comedies and treat yourself to an hour every day before you go to bed? Then you'll go to sleep feeling happy, not thinking about physics and chemistry. While you sleep your brain will process all the things you have learned during the day, but in a better way.

Jen, Cardiff

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 8. SPEED(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Fast world
2. Married in a month
3. Fast men
4. Progress test 8

Grammar

- 1 Present Simple Passive

Complete the sentences with the correct form of the verbs from the box.

recycle — grow — send — play — make — spend

- 2 prepositions of time

Choose the correct answer.

- 3 Past Continuous and Past Simple

Write complete sentences using the prompts and the Past Continuous or Past Simple.

Vocabulary

- 4 speed

Complete the sentences with the words and phrases from the box. There are four extra words.

down — immediately — speed — on the go — rush

in a hurry — top — speeding — your time — limit

- 5 phrasal verbs: relationships

Complete each sentence with a preposition.

6 measurements

Write the measurements in words.

Pronunciation

7 phrasal verbs: stress

Underline the part of the phrasal verb which has the main stress.

8 was and were

Is the pronunciation of the underlined words weak (/wəz/, /wə/) or strong (/wɒz/, /wɜ:/)?

How to ...

9 organise a presentation

Choose the correct words in italics.

Reading

10 Read the email. Are the statements true (T) or false (F)?

Hi Laura

It was great to get your email the other day with all your news. I'm so glad that things are going well with Paul. He sounds really nice. When can I meet him?!

Speaking of men ... guess what – I've met someone too! A friend of mine Carol (I don't think you've met her) suggested speed-dating as she's been on her own for a long time and she'd like to meet someone special now. Well, you know me ... I always enjoy doing different things, so I agreed to go. Actually, I wasn't looking for anyone for myself as I'm quite happy on my own, but I knew that Carol wouldn't go if I didn't go with her.

So, we arrived at the venue – it was a big private room in the town hall. We were a little early, so we sat down and had a drink. I think Carol was quite nervous. I didn't know what to expect so I felt fine! At 7 o'clock exactly, the organisers started the evening and they explained what we had to do. So, all the women sat down at small tables and the men walked around. We had three minutes to talk to each man. Some of them were really boring, but one or two were actually quite interesting. Well, one was very interesting! Then we changed places and the women walked round. It's a very strange way to meet people I must say, but at the end of the evening Martin came up to me and asked me out (you shouldn't really do that but he decided to break the rules!). I was very surprised, but I agreed to go and we went on our first date yesterday. He took me to his favourite Thai restaurant and as I love spicy food I was very happy with his choice! We didn't stop talking and the time went so quickly. He's taking me out again at the weekend. We're going to go for a picnic on the beach.

Who knows what might happen, but I certainly wasn't expecting anything like this. Unfortunately Carol didn't meet anyone, so I feel a bit bad as it was her idea in the first place.

Let's meet up next week and go for a pizza.

Love

Mel xx

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 9. TRAVEL(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Travel companions

2. Customs worldwide
3. Travel movies
4. Progress test 10

Grammar

- 1 Present Perfect Simple: just, yet, already

Complete the sentences with just, yet or already.

- 2 verbs with two objects

Put the words in the correct order to make sentences.

- 3 Past Perfect Simple

Complete the sentences with the correct form of the verbs in brackets. Use the Past Simple or the Past Perfect Simple.

Vocabulary

- 4 transport and travel

Choose the correct answer.

- 5 transport and travel

Complete the sentences with the singular or plural form of the words from the box.

commuter traveller passenger pedestrian journey voyage

- 6 greetings and gifts

Complete the words.

- 7 -ed and -ing adjectives

Choose the correct words in italics.

How to ...

- 8 make generalisations

Complete the words.

- 9 tell a story in an engaging way

Match the sentence beginnings (1–5) with the endings (a–e).

Reading

- 10 Read the travel tips. Match the headings (1–5) with the paragraphs (A–F).

A

I love travelling and one of the most interesting things about being in another country is the way we are all so different. It's clear that the Chinese way of life will be very different from that of a Brazilian, but it's amazing how many differences there are in countries which are closer to home.

B

It's always useful to do some research before you go travelling so you can avoid embarrassing situations. I've prepared some handy tips for anyone who is thinking of going to Bulgaria, one of the most beautiful countries in south-eastern Europe and a country where tourism isn't as well developed as in other places.

C

One of the most confusing experiences you can have is the simple 'yes/no'! When you think the person you're talking to is agreeing with you by nodding their head up and down, they are in fact disagreeing. If someone shakes their head from side to side that means 'yes'. So remember, yes is no and no is yes! I can't tell you how often I bought things I didn't want in the market because I'd forgotten this simple difference.

D

When you visit someone's house you should always take your shoes off as a sign of respect. Your host will probably offer you a pair of house shoes to wear. If you are going for a meal, it is customary to take flowers or some wine and remember if you buy flowers, don't take an even number (2, 4, 6, 8 etc.) as even numbers are for the dead. A Bulgarian meal can last many hours so it's important to follow some simple rules if you don't want to put on a lot of weight! If you finish everything on your plate, this is a sign that you are still hungry, so your host will give you more food. Eat slowly and make sure you leave a little on your plate and then you'll be fine!

E

As in any country, the local people are always so pleased if foreigners try to learn a few words of the language, so before you go, buy a phrase book and impress everyone with your knowledge! Although the written language uses the Cyrillic script, which you probably won't be able to read, you'll find that most people (especially the young) can now speak a little English.

F

So, go and have a fabulous holiday and remember 'when in Rome do as the Romans do'. I'm collecting information on customs around the world so would love to hear from anyone who has an interesting story to tell.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 10. INFLUENCE(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Childhood influences
2. The power of advertising
3. Positive thinking
4. Progress test 11

Grammar

1 would: past habits

Tick (ü) the sentences that are correct. Cross (x) the sentences that are incorrect.

2 articles

Complete the sentences with a, an, the or – (no article).

3 will and be going to: decisions and plans

Complete the sentences with the correct form of the verbs from the box. Use will or be going to.

go — take — do — see — stay — study

Vocabulary

4 influence

Complete the words about influence.

5 phrasal verbs

Complete the sentences with the correct form of the verbs from the box.

bring come grow look look pick

6 the media

Look at the underlined words and put the letters in the correct order.

7 verb + preposition

Complete each sentence with a preposition.

Pronunciation

8 using fillers

Underline the words we use as fillers – to show we want time to think.

How to ...

9 use persuasive language

Match the sentences (1–5) with the techniques (a–d). You can use each technique more than once.

Reading

10 Read the article and complete the gaps (1–5) with the sentences (A–E).

Last month we asked the question: Who or what has been the biggest influence on you? (0) Below, our readers answer that question.

In my case, it wasn't a person, it was a place. And that place was Ayers Rock in Australia. (1) _____ (350 metres high and almost 10 kilometres around.) We were there just before sunset when the whole rock turns red. Although there were lots of tourists around us, I felt alone, but so connected to our planet.

Rose, Canberra

The Power of Now has been a huge influence in my life. (2) _____ When you understand that there is no past and there is no future, there is only NOW, well, then everything is simple. Of course, it's hard to live in the present all the time because of outside influences, but for those moments when I do succeed in being here now, I feel very peaceful and happy.

Kath, Bournemouth

My younger brother has been my greatest role model. 3) _____ His disability hasn't stopped him – he finished his degree at university and now he works with young people, showing them how much they can do even if they can't walk.

Tom, Bonn

My colleague Sandi is one of my greatest influences. (4) _____ She has so much energy and doesn't have time for people who complain about everything. As she says, there are so many people in the world who are worse off than we are and she wants to make a difference. I know that she has changed the lives of so many people.

Martin, Brighton

There are some brave journalists who risk their lives to tell us the truth and they are the people who have influenced me the most. (5) _____ It's so easy to walk away when things get difficult, but they don't and I certainly look up to them in every way.

Felix, Cambridge

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 11. MONEY(pre-intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

Лабораторные занятия.

1. Honesty is the best policy
2. The price of success
3. The \$1 million baseball
4. Progress test 12

Grammar

1 Second Conditional

Complete the sentences with the correct form of the verbs in brackets.

2 reported speech

Rewrite the sentences using reported speech.

3 both, either, neither

Choose the correct words in italics.

Vocabulary

4 money

Match the beginnings of the phrases about money (1–5) with the endings (a–e).

5 money

Complete the money words.

6 money in education

Choose the correct answer.

7 verb + preposition

Complete each sentence with a preposition.

Pronunciation

8 emphasising details

Underline the word in each sentence which we usually give extra stress.

How to ...

9 report back on discussions

Replace the percentage in each sentence with a suitable word.

Reading

10 Read the email. Are the statements true (T), false (F) or not given (NG)?

Hi Rab

Good to hear from you. I'm sorry I haven't written for ages, but I've been trying to organise stuff for college. I don't know what it's like in Germany, but here it's a bit of a nightmare now as you need so much money to go to university.

I'm lucky that my parents can help me out a bit, but I don't really want to ask them for money. The tuition fees are thousands of pounds a year and that's just for the course and then I have to find somewhere to live. Most students take out a loan from the bank, but then we have to pay it back when we graduate and that can take years if we don't manage to get a good job. And I don't even want to think about how much interest we have to pay on that money. So, I'll be in debt for some time unless I win the lottery!

I'm studying physics which is a three-year course and when I finish I'm going to apply for a scholarship to study in the US. That's the plan anyway. There are some very good research programmes over there and I think it would be fun to live abroad for a while. I know quite a few people who have studied in the States and they've loved it.

When school finishes in June, I'm going to get a summer job so I can try and save a bit of money before I head off. If I stay at home, I won't need to spend any money on food. I guess I could also sell my car because it's very expensive to run a car these days and I don't think I'll need it when I'm at college.

How do you manage Rab? Do you have a part-time job? What are university fees like in Germany? Is it the same as here or can you get a grant to help you?

We really must get together again soon as it's been a long time. Let me know what your plans are.

All the best

Mario

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 12. WORK(pre-intermediate) (УК-4)

Лекция.

Не предусмотрено.

Лабораторные работы.

1. The best job
2. Interview horrors
3. Career criminals
4. Progress test 9

Grammar

- 1 can, could, be able to: ability

Choose the correct answer.

- 2 adverbs of manner

Complete the sentences with the adverb form of the adjectives from the box.

quick — bad — good — careful — angry — hard

- 3 Past Simple Passive

Rewrite the sentences using the Past Simple Passive.

Vocabulary

- 4 work

Choose the correct words in italics.

- 5 work

Complete the work words.

6 crime

Complete the sentences with the words from the box. There are six extra words.

community service criminal fine guilty innocent judge
jury police officer punishment steal victim witness

Pronunciation

7 changing word stress

Underline the stressed syllables in the word pairs.

How to ...

8 negotiate with other people

Complete the sentences with the phrases from the box. There are three extra phrases.

if necessary very much for for taking time have a good day
understand 'd like very pleased want make sure

Reading

9 Read the article. Choose the correct answers, according to the text.

Work to live or live to work?

When you realise how much of your life you will spend working, it's important to make good choices when you think about the career you want to follow. Our parents retired when they were sixty or sixty-five but in the future the retirement age may rise to seventy which means that an average person will be in employment for about fifty years! It's a frightening thought if you're doing something you don't enjoy.

There are so many jobs to choose from and so much information available. You can do research on the internet, get advice from your school or college, ask friends and family or perhaps you'll be one of the lucky ones and know exactly what you want to do when you are very young. The majority of people aren't born, however, knowing that they want to be a musician or a writer or a surgeon or an explorer, so for them the choices are difficult.

If you want to run your own company, do you have the right personality? Are you determined, organised and motivated? If you want to be a teacher, do you love your subject? Are you patient and relaxed? Perhaps you want to be a journalist. Can you write well under pressure? Are you happy to travel and work long hours?

What is important to you? Do you want to have a high salary with a company car and a big bonus at the end of every year? Is your job title important? And what about the place where you work? How important is your relationship with your boss and the other employees? How important is the working environment? When people are asked these questions, interestingly money is hardly ever the most important factor.

So next time you pick up an application form, think about what you really want to achieve. You might find that you'll be happier working for less money with more free time. The question is, do we live to work or do we work to live?

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 13. FRIENDS(intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. A lot in common?
2. How many friends?
3. Brotherly love?
4. Progress test 1

Grammar

- 1 auxiliary verbs: do, be, have

Complete the sentences with the correct form of do, be or have.

- 2 Present Simple and Present Continuous

Choose the correct answer in italics.

- 3 Present Perfect Simple and Past Simple

Complete the sentences with the correct form of the verbs in the box.

fall have know meet see want

Vocabulary

- 4 relationships

Choose the correct answer (a, b or c).

- 5 verbs/adjectives + prepositions

Complete the sentences with the correct form of the words in the box + a preposition.

belong good fluent read spend use

- 6 phrasal verbs

Replace the underlined phrases with a suitable phrasal verb.

Pronunciation

- 7 intonation in echo questions

Listen to these echo questions. Is the speaker interested (ä) or not interested (æ)? Choose the correct answer.

- 8 sounds and spelling 'ea'

Listen and write the words in the box in the correct columns.

pleasant upbeat need measure hear teacher heart dead fear ear

How to ...

- 9 start a conversation with a stranger

Match the questions and answers.

Reading

- 10 Read this magazine article. Are the statements true (T) or false (F)?

Last month we asked our readers to write and tell us about a special relationship in their lives. Thank you to everyone who wrote in; we enjoyed reading all your stories. Over the next few weeks, we'll be publishing some of your entries.

A friend for life

My friends have always been incredibly important to me as I'm an only child but one friend in particular, Clare, has always been special to me. We've known each other for almost twenty years and we met when we were both teaching at the same school. As soon as she introduced herself I knew that we would be friends. It was clear that we were very much on the same wavelength and had a lot in common - we're both very keen on sports amongst other things and after a couple of months we decided to share a flat together.

What is it that makes her such a good friend? Well, she's totally dependable, funny, tolerant, generous, kind-hearted and almost always upbeat. I can honestly say that in all the years I've known her we've hardly ever fallen out and if we have an argument, we make up very quickly. I really enjoy her company and we can spend hours together just messing around. We have the same sense of humour and spend a lot of time laughing at the silliest things.

Unfortunately, I had to move away recently because I'd been offered a new teaching job. I was worried that we might lose touch as we're no longer in the same country but we've managed to stay as close as ever. Clare is really good at keeping in touch with her family and friends and thanks to phone and email we're able to speak or write to one another almost every day.

Last year she invited me to Canada during the summer holiday to spend time with her family. It was so good to see where she grew up. Her childhood was so different from mine as she was brought up in the country while I grew up in a big city. She's the oldest of six children and the only one who didn't stay close to home so when she goes home she has a lot of catching up to do.

I can't imagine her not being in my life and I must say that I feel incredibly lucky to have her as a friend.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 14. MEDIA(intermediate) (УК-4)

Лекция.

Не предусмотрена

Лабораторные работы.

1. Silver screen
2. Built to last
3. Stories in the news
4. Progress test 2

Grammar

- 1 defining relative clauses

Complete the sentences with a suitable relative pronoun (who, which, when, where, whose)

- 2 The passive

Complete the sentences with the correct form of the verbs in the box.

allow ask build pay sell show

- 3 Past Simple and Past Continuous

Choose the correct answer in italics.

Vocabulary

- 4 film and TV

Complete the sentences with a suitable word.

5 describing films and TV

Choose the correct answer in italics.

6 news collocations

Choose the correct answer (a, b or c).

Pronunciation

7 sounds: / n / and / ŋ /

Listen and underline the sound you hear.

8 word stress in word endings

Listen and underline the stressed syllable in each word.

How to ...

9 describe an object

Complete the sentences.

Reading

10 Read these film reviews and choose the correct answers.

Avatar (2009)

One of the most successful films of all time, *Avatar* (directed by James Cameron) tells the story of a reluctant hero who sets off on an epic adventure to save the alien world he has learned to call home. Now available in 3-D and 2-D this visually spectacular film is a must-see for all the family with important messages for both young and old.

The Proposal (2009)

An ambitious and obnoxious boss (played by Sandra Bullock) hears that she will have to return to Canada as her visa has run out. To avoid deportation, she forces her young assistant (Ryan Reynolds) to marry her so that she can stay in the United States legally. After many crazy adventures to prove to his family that they do actually love one another, they finally really fall in love. This is a good old-fashioned feel-good comedy which is the perfect vehicle for both stars.

A Nightmare on Elm Street (2010)

As a fan of horror films, I was looking forward to this remake of the Wes Craven cult classic which first appeared on our screens almost twenty years ago. Terrifying when it first came out, this remake, however, doesn't compare in any way. The special effects are laughable and the acting is wooden. I'd recommend watching the original any day and I certainly hope they don't bother to remake the others.

The Young Victoria (2009)

Nominated for three Academy Awards and winner of Best Costume Design, this is a perfectly crafted period drama. The film stars Emily Blunt as the young Queen Victoria and Rupert Friend as her husband Albert. It tells the story of the first few years of her reign with all the dramas and emotions that a young woman in her position would have to face. The acting by both young stars is excellent and totally believable.

The Notebook (2004)

If you enjoy sickly sweet romantic films that unashamedly tug on the heart strings to make you cry, then this is most definitely the film for you. From the moment the film begins you know where it is taking you. Boy meets girl. Boy is poor and girl is rich. Girl's parents don't approve. Fast forward to years later ... Have your box of tissues to hand!

The Bourne Ultimatum (2007)

This is the third in the Bourne series starring the excellent Matt Damon. Filmed on location in Tangier, London, Paris, Madrid, Berlin and New York City, the story is fast-paced but to my mind rather confusing. My concentration was disturbed by the hand-held camera effect which meant that the film was constantly 'shaking'. I appreciate that this was supposed to heighten the tension but I found it almost impossible to focus in places.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
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Тема 15. LIFESTYLE(intermediate) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. Your place or mine?
2. City life
3. Eco-homes
4. Progress test 3

Grammar

- 1 Future forms for personal plans

Choose the correct answer in italics.

- 2 comparatives and superlatives

Complete the sentences using the correct form of the adjectives from the box. You may need to use some extra words.

bad big exciting funny good useful

- 3 Future possibility

Rewrite the sentences using the words in brackets.

Vocabulary

- 4 home

Complete the sentences.

- 5 compound nouns

Complete the sentences.

- 6 prefixes and suffixes

Complete the sentences using the correct form of the words in brackets.

Pronunciation

- 7 word stress in compound nouns

Listen and underline the stressed word in each compound noun.

- 8 word stress in compound nouns

Listen and write down the words you hear.

How to ...

9 complain politely

Put the words in the correct order.

Reading

10 Lisa has just moved into a new flat. Complete the email with the sentences below.

Hi Ben

How are you and how are the children? (0) _____ b _____ I can't believe it's September and I've already been here for a month. I'm sorry it's taken so long to write to you but I had to wait for my computer to be connected to the Internet. (1) _____

I can't remember if you've been to Prague before but I can honestly say that it's one of the most beautiful cities I've ever seen. (2) _____ Although the centre is touristy, there are lots of green spaces so it doesn't feel too crowded and of course there's a river as well so that gives you a sense of space.

I decided to wait until I got here before looking for somewhere to live because I wanted to get an idea of what the different neighbourhoods were like. I think it's hard to make a decision without seeing a place first so I spent a couple of weeks with Jana when I first arrived and was lucky to find a small apartment in a residential area near the city centre. (3) _____ As you know, I really enjoy going out in the evenings so this is ideal because I can walk home most of the time and it's only a couple of stops on the tram or metro.

The flat's on the fourth floor with a great view over an enormous square. At night it's pretty quiet but during the day the square's always bustling with lots of people. There are lots of traditional street cafés and bars so there's a great atmosphere and I often go downstairs to have a coffee and read the paper. (4) _____

I've got two bedrooms as well as a large living room so you must come and stay. (5) _____

_____ I've already discovered lots of interesting places so there'll be plenty for you to do.

Write soon and let me know your news.

Love

Lisa x

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 16. WEALTH(intermediate) (УК-4)

Лекция.

Не предусмотрено.

Лабораторные работы.

1. Catch me if you can
2. Getting rich quick
3. Spend more!
4. Progress test 4

Grammar

- 1 question tags

Complete the sentences.

2 modal verbs of obligation and prohibition

Rewrite the sentences using a suitable modal verb.

3 Zero and First Conditional with if / when / unless / as soon as

Choose the correct answer (a, b or c).

Vocabulary

4 personal qualities

Complete the sentences with the correct word.

5 money-related words

Complete the sentences with the words from the box. There are six extra words.

afford	a bargain	cash	checkout	credit card	impulse buy
price comparison websites		refund	shop around		the sales

6 confusing words

Choose the correct answer in italics.

Pronunciation

7 intonation in question tags

Listen to these questions. Do they go up (ä) or down (æ) at the end?

8 connected speech

Listen and underline the silent letters (t and d).

How to ...

9 ask for clarification

Put the words in the correct order.

Reading

10 Read these money saving ideas on a web forum and answer the questions.

Luke

I'm a student so I really can't afford to waste money. I have a part-time job during term time and then work full-time during the holidays. Even then it's hard but if you shop around, you really can find some good bargains. I always go shopping at the end of the day when a lot of food is reduced because it has reached its sell-by date. It's amazing how much you can save that way.

Marek

I've just moved to the UK. When I arrived I didn't have any furniture but someone told me about the 'freecycle' scheme and I've managed to get almost everything I need without spending any money. Basically, if you have something you don't want any more, you advertise it on the freecycle website and then anyone who wants it must agree to come and collect it. No-one makes any money so it really is a good exchange.

Akiko

I love shopping but I also enjoy buying things that are good value for money so I always wait until the sales are on. In some shops you can get as much as 70% off if you go at the right time. I probably don't save any money in the end though as I usually buy more things because I'm so pleased to have got a bargain!

Stella

We live way out in the country so I don't often manage to get to the shops and to be honest, I don't really have the time but if I do need something, I check out the price comparison websites and of course eBay. At first I was a little nervous about shopping on-line but now I'm hooked.

Jon

A lot of people these days seem to buy clothes, wear them a couple of times and then give them to charity shops so that's where I do my shopping. You can get some really good stuff and you know that your money is helping other people so it's a win-win situation in my opinion.

Paul

I must admit I don't think too much about how or where I shop but the one thing I try to do is save money on electricity and gas in the house. In the winter when it's really cold, instead of turning up the temperature I put on another sweater and I close the doors. I encourage the children to turn off the lights when they leave the room and we don't leave the TV or computer on standby as that uses up unnecessary energy.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 17. FREE TIME(intermediate) (УК-4)

Лекция.

Не предусмотрено.

Лабораторные работы.

1. Are you creative?
2. Time well spent?
3. Memorable meals
4. Progress test 5

Grammar

- 1 Present Perfect Simple and Present Perfect Continuous

Complete the sentences with the correct form of the verbs in the box.

do go out know live read run

- 2 verb patterns with infinitive or –ing.

Complete the sentences with the correct form of the verb in brackets.

- 3 countable / uncountable nouns

Choose the correct answers in italics.

Vocabulary

- 4 leisure activities

Complete the sentences with the correct words.

- 5 pastimes

Which is the odd-one-out?

- 6 explaining what you mean

Put these words in the correct order.

Pronunciation

- 7 weak forms

Listen and tick (ü) the sentences where you hear the weak form of been.

- 8 sounds and spelling 'a'

Listen and put the words in the box into the correct column.

band stage match fan game player catchy track straight base

How to ...

- 9 describe a restaurant

Complete the text with the correct words.

Reading

- 10 Read this restaurant review and choose a word from the box which best describes the content of each paragraph.

atmosphere location menu prices recommendation service

One of the things I enjoy most about travelling is that I get the chance to visit restaurants all over the world. I have been very fortunate over the years as I have tried all kinds of regional delicacies and specialities.

0 location

Earlier this year my wife and I spent a few days on the Black Sea coast in Bulgaria. One of the highlights of our trip was an evening at a traditional restaurant which had wonderful views over the sea. The restaurant itself was right in the centre of the old part of the town and you could only get to it on foot.

1 _____

As soon as we arrived, we were welcomed by a charming waiter, Georgi, who showed us to a table in the window and immediately offered us a welcome drink. Although the menu was in English as well as Bulgarian, we asked for some recommendations as we didn't recognise any of the dishes. Georgi kindly explained what the specialities of the restaurant were so we took his advice and ordered a good variety.

2 _____

The food was excellent. We had a selection of starters or 'meze' including a yoghurt and cucumber salad, salami, vine leaves stuffed with rice and meat and a dip made of aubergine and mayonnaise, all served with freshly baked bread. We both had grilled fish and salad for the main course and this was followed by 'baklava', a deliciously sweet dessert made of nuts, pastry and syrup.

3 _____

The restaurant filled up quite quickly after we arrived. There was a band playing traditional music for most of the evening. This wasn't to everyone's taste but it was certainly very lively and colourful.

4 _____

When the bill came I was pleasantly surprised. I had expected to pay more considering the popularity of the restaurant and its situation. I suppose you might have to pay more during the summer when there are lots of tourists but it was a very good deal for us.

5 _____

For anyone interested in experiencing the true taste of Bulgaria, I think this would be an ideal place to go. I would, however, suggest eating early if you don't like loud music during your meal.

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу, тестированию.

Тема 18. INTRODUCTIONS (Business English) (УК-4)

Лабораторные работы.

1. New language Present simple and continuous
2. Vocabulary Etiquette for introductions
3. New skill Introducing yourself and others

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 19. GETTING TO KNOW COLLEAGUES (Business English) (УК-4)

Лабораторные работы.

1. New language Past simple and past continuous
2. Vocabulary Sharing past experiences
3. New skill Talking about past experiences

4. Vocabulary Departments and roles

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 20. DELEGATING TASKS (Business English) (УК-4)

Лабораторные работы.

1. New language Modal verbs for obligation
2. Vocabulary Delegation and politeness
3. New skill Delegating tasks to colleagues

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 21. WRITING A REPORT (Business English) (УК-4)

Лабораторные работы.

1. New language Past perfect and past simple
2. Vocabulary Formal business English
3. New skill Writing reports
4. Vocabulary Money and finance

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 22. MAKING APOLOGIES (Business English) (УК-4)

Лабораторные работы.

1. New language Present perfect continuous
2. Vocabulary Apologies
3. New skill Apologizing on the telephone

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 23. MAKING PLANS BY EMAIL (Business English) (УК-4)

Лабораторные работы.

1. Vocabulary Communication technology
2. New language Email language
3. Vocabulary Meetings and workshops
4. New skill Making plans

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 24. KEEPING CLIENTS INFORMED (Business English) (УК-4)

Лабораторные работы.

1. New language Continuous tenses
2. Vocabulary Arrangements and schedules
3. New skill Keeping clients informed

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 25. INFORMAL COMMUNICATION (Business English) (УК-4)

Лекция.

Не предусмотрена.

Лабораторные работы.

1. New language Phrasal verbs
2. Vocabulary Arrangements and plans
3. New skill Keeping co-workers informed

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 26. ADVICE AND SUGGESTIONS (Business English) (УК-4)

Лабораторные работы.

1. New language Modal verbs for advice
2. Vocabulary Workplace pressures
3. New skill Giving advice

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 27. TALKING ABOUT ABILITIES (Business English) (УК-4)

Лабораторные работы.

1. Vocabulary Management, leadership, and skills
2. New language Modal verbs for abilities
3. Vocabulary Workplace skills
4. New skill Describing abilities

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;

2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 28. COMPARING AND CONTRASTING (Business English) (УК-4)

Лабораторные работы.

1. New language Discourse markers
2. Vocabulary Teamwork and team building
3. New skill Expressing your ideas

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 29. CHECKING INFORMATION (Business English) (УК-4)

Лабораторные работы.

1. New language Subject questions, question tags
2. Vocabulary Polite checks and echo questions
3. New skill Checking information

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 30. JOB DESCRIPTIONS (Business English) (УК-4)

Лабораторные работы.

1. Vocabulary Industries and professional attributes
2. New language Articles
3. Vocabulary Job descriptions and applications
4. New skill Describing a job

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 31. APPLYING FOR A JOB (Business English) (УК-4)

Лабораторные работы.

1. New language Dependent prepositions
2. Vocabulary Cover-letter vocabulary
3. New skill Writing a cover letter

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 32. JOB INTERVIEWS (Business English) (УК-4)

Лабораторные работы.

1. New language Relative clauses
2. Vocabulary Job interviews
3. New skill Describing your achievements in detail

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

Тема 33. STRUCTURING A PRESENTATION (Business English) (УК-4)**Лекция.**

Не предусмотрена.

Лабораторные работы.

1. Vocabulary Office and presentation equipment
2. New language Signposting language
3. Vocabulary Presentation equipment
4. New skill Structuring a presentation

Задания для самостоятельной работы.

1. проработка вопросов, вынесенных на самостоятельное изучение основной и дополнительной литературы;
2. конспектирование материалов, работа со справочной литературой;
3. подготовка к опросу.

4. Контроль знаний обучающихся и типовые оценочные средства**4.1. Распределение баллов:**

1 семестр

- посещаемость – 10 баллов
- текущий контроль – 80 баллов
- контрольные срезы – 2 среза по 5 баллов каждый
- премиальные баллы – 10 баллов

Распределение баллов по заданиям:

№ темы	Название темы / вид учебной работы	Формы текущего контроля / срезы	Макс. кол-во баллов	Методика проведения занятия и оценки
1.	24 HOURS (pre-intermediate)	Опрос	2	2 балла – студент предоставляет развернутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.

		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
2.	MUSIC (pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование	10	<p>9-10 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>7-8 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3-4 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>

		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
3.	TASTE (pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование	8	<p>7-8 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
4.	SURVIVAL (pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>

		Тестирование	8	<p>7-8 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
		Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 бал – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
5.	STAGES (pre-intermediate)	Тестирование	10	<p>9-10 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>7-8 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3-4 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>

		Дискуссия	5	<p>5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
6.	PLACES(pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
7.	Посещаемость		10	<p>10 баллов – студент посетил 100% занятий.</p> <p>7-9 баллов – студент посетил не менее 80% занятий.</p> <p>4-6 балла – студент посетил не менее 50% занятий.</p> <p>1-3 балла – студент посетил не менее 25% занятий.</p> <p>Если студент посетил менее 25% занятий, баллы не начисляются.</p>
8.	Премиальные баллы		10	Прохождение онлайн-курса – 10 баллов.
9.	Итого за семестр		100	

2 семестр

- посещаемость – 10 баллов

- текущий контроль – 80 баллов
- контрольные срезы – 2 среза по 5 баллов каждый
- премиальные баллы – 15 баллов

Распределение баллов по заданиям:

№ те мы	Название темы / вид учебной работы	Формы текущего контроля / срезы	Мах. кол-во баллов	Методика проведения занятия и оценки
1.	BODY(pre-inter mediate)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
		Тестирование	8	7-8 баллов – студент правильно отвечает на 90-100% вопросов в тесте. 5-6 баллов - студент правильно отвечает на 75-89% вопросов в тесте. 4 балла - студент правильно отвечает на 60-74% вопросов в тесте. 3 балла – студент правильно отвечает на 40-59% вопросов в тесте. 1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте. Баллы не начисляются, если в тесте менее 25% правильных ответов.
		Дискуссия	5	4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера. 2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер. 1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии. Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.
2.	SPEED(pre-intermediate)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.

		Тестирование	10	<p>9-10 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>7-8 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3-4 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
		Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
3.	TRAVEL(pre-in intermediate)	Тестирование	10	<p>9-10 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>7-8 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3-4 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>

		Дискуссия	5	<p>4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
4.	INFLUENCE(pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
5.	MONEY(pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>

		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	5	<p>4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
6.	WORK(pre-intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование	10	<p>9-10 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>7-8 баллов - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>5-6 баллов - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>3-4 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1-2 балла - студент правильно отвечает на 25-39% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>

	Дискуссия	5	4-5 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера. 2-3 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер. 1 балл – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии. Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.
7.	Посещаемость	10	10 баллов – студент посетил 100% занятий. 7-9 баллов – студент посетил не менее 80% занятий. 4-6 балла – студент посетил не менее 50% занятий. 1-3 балла – студент посетил не менее 25% занятий. Если студент посетил менее 25% занятий, баллы не начисляются.
8.	Премиальные баллы	15	Прохождение онлайн-курса – 15 баллов.
9.	Итого за семестр	100	

3 семестр

- посещаемость – 13 баллов
- текущий контроль – 77 баллов
- контрольные срезы – 2 среза по 5 баллов каждый
- премиальные баллы – 15 баллов

Распределение баллов по заданиям:

№ темы	Название темы / вид учебной работы	Формы текущего контроля / срезы	Макс. кол-во баллов	Методика проведения занятия и оценки
1.	FRIENDS(intermediate)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
		Тестирование	11	10-11 баллов – студент правильно отвечает на 90-100% вопросов в тесте. 8-9 баллов – студент правильно отвечает на 80-89% вопросов в тесте. 6-7 баллов – студент правильно отвечает на 70-79% вопросов в тесте. 4-5 балла – студент правильно отвечает на 55-69% вопросов в тесте. 2-3 балла – студент правильно отвечает на 40-54% вопросов в тесте. 1 балл – студент правильно отвечает на 25-40% вопросов в тесте. Баллы не начисляются, если в тесте менее 25% правильных ответов.

		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
2.	MEDIA(intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
3.	LIFESTYLE(intermediate)	Опрос	2	<p>2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>

		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
		Тестирование	11	<p>10-11 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>8-9 баллов - студент правильно отвечает на 80-89% вопросов в тесте.</p> <p>6-7 баллов - студент правильно отвечает на 70-79% вопросов в тесте.</p> <p>4-5 балла – студент правильно отвечает на 55-69% вопросов в тесте.</p> <p>2-3 балла - студент правильно отвечает на 40-54% вопросов в тесте.</p> <p>1 балл – студент правильно отвечает на 25-40% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
	4.	Опрос	4	<p>3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование	11	<p>10-11 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>8-9 баллов - студент правильно отвечает на 80-89% вопросов в тесте.</p> <p>6-7 баллов - студент правильно отвечает на 70-79% вопросов в тесте.</p> <p>4-5 балла – студент правильно отвечает на 55-69% вопросов в тесте.</p> <p>2-3 балла - студент правильно отвечает на 40-54% вопросов в тесте.</p> <p>1 балл – студент правильно отвечает на 25-40% вопросов в тесте.</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>

		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
5.	FREE TIME(intermediate)	Опрос	4	<p>3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе.</p> <p>1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе.</p> <p>Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.</p>
		Тестирование(контрольный срез)	5	<p>5 баллов – студент правильно отвечает на 90-100% вопросов в тесте.</p> <p>4 балла - студент правильно отвечает на 75-89% вопросов в тесте.</p> <p>3 балла - студент правильно отвечает на 60-74% вопросов в тесте.</p> <p>2 балла – студент правильно отвечает на 40-59% вопросов в тесте.</p> <p>1 балл - студент правильно отвечает на 25-39% вопросов в тесте..</p> <p>Баллы не начисляются, если в тесте менее 25% правильных ответов.</p>
		Дискуссия	6	<p>5-6 баллов – студент активно участвует в дискуссии, показывает разностороннее владение лексическим материалом по теме и глубокую осведомлённость в вопросе, предоставляет полные ответы на вопросы, составлен развернутый тематический глоссарий; или присутствуют некие погрешности лексического, фонетического, грамматического или стилистического характера.</p> <p>3-4 балла – студент мало участвует в дискуссии, допускает неточности в ответах, составленный глоссарий соответствует требованиям, но носит краткий или незавершённый характер.</p> <p>1-2 балла – студент не участвует в дискуссии, но предоставляет обширный тематический глоссарий; или студент активно участвует в дискуссии, но глоссария нет в наличии.</p> <p>Баллы не начисляются, если студент отказывается принимать участие активно или пассивно в дискуссии, тематический глоссарий составлен с нарушением требований, или он отсутствует.</p>
6.	Посещаемость		13	<p>13 баллов – студент посетил 100% занятий.</p> <p>9-12 баллов – студент посетил не менее 80% занятий.</p> <p>4-8 балла – студент посетил не менее 50% занятий.</p> <p>1-3 балла – студент посетил не менее 25% занятий.</p> <p>Если студент посетил менее 25% занятий, баллы не начисляются.</p>
7.	Премияльные баллы		15	Прохождение онлайн-курса – 15 баллов.
8.	Итого за семестр		100	

4 семестр

- посещаемость – 16 баллов

- текущий контроль – 44 балла
- контрольные срезы – 2 среза по 5 баллов каждый
- премиальные баллы – 10 баллов
- ответ на экзамене: не более 30 баллов

Распределение баллов по заданиям:

№ те мы	Название темы / вид учебной работы	Формы текущего контроля / срезы	Max. кол-во баллов	Методика проведения занятия и оценки
1.	INTRODUCTIONS (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
2.	GETTING TO KNOW COLLEAGUES (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
3.	DELEGATING TASKS (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
4.	WRITING A REPORT (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
5.	MAKING APOLOGIES (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
6.	MAKING PLANS BY EMAIL (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе

7.	KEEPING CLIENTS INFORMED (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
8.	INFORMAL COMMUNICATION (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
		Тестирование(контрольный срез)	5	5 баллов – студент правильно отвечает на 90-100% вопросов в тесте. 4 балла - студент правильно отвечает на 75-89% вопросов в тесте. 3 балла - студент правильно отвечает на 60-74% вопросов в тесте. 2 балла – студент правильно отвечает на 40-59% вопросов в тесте. 1 балл - студент правильно отвечает на 25-39% вопросов в тесте.. Баллы не начисляются, если в тесте менее 25% правильных ответов.
9.	ADVICE AND SUGGESTIONS (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
10.	TALKING ABOUT ABILITIES (Business English)	Опрос	2	2 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1 балл – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе
11.	COMPARING AND CONTRASTING (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
12.	CHECKING INFORMATION (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
13.	JOB DESCRIPTIONS (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.

14.	APPLYING FOR A JOB (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
15.	JOB INTERVIEWS (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
16.	STRUCTURING A PRESENTATION (Business English)	Опрос	4	3-4 балла – студент предоставляет развёрнутые ответы при фронтальном опросе. 1-2 балла – студент допускает неточности в ответах (лексические, фонетические, грамматические или стилистические погрешности) при фронтальном опросе. Баллы не начисляются при невыполнении домашнего задания и уклонения от ответа при фронтальной работе.
		Тестирование(контрольный срез)	5	5 баллов – студент правильно отвечает на 90-100% вопросов в тесте. 4 балла - студент правильно отвечает на 75-89% вопросов в тесте. 3 балла - студент правильно отвечает на 60-74% вопросов в тесте. 2 балла – студент правильно отвечает на 40-59% вопросов в тесте. 1 балл - студент правильно отвечает на 25-39% вопросов в тесте.. Баллы не начисляются, если в тесте менее 25% правильных ответов.
17.	Посещаемость		16	16 баллов – студент посетил 100% занятий. 10-15 баллов – студент посетил не менее 80% занятий. 5-9 балла – студент посетил не менее 50% занятий. 1-4 балла – студент посетил не менее 25% занятий. Если студент посетил менее 25% занятий, баллы не начисляются.
18.	Премиальные баллы		10	Прохождение онлайн-курса – 10 баллов.
19.	Ответ на экзамене		30	10-17 баллов – студент раскрыл основные вопросы и задания билета на оценку «удовлетворительно», 18-24 баллов – студент раскрыл основные вопросы и задания билета на оценку «хорошо», 25-30 баллов – студент раскрыл основные вопросы и задания билета на оценку «отлично».
20.	Итого за семестр		100	

Итоговая оценка по экзамену выставляется в 100-балльной шкале и в традиционной четырехбалльной шкале. Перевод 100-балльной рейтинговой оценки по дисциплине в традиционную четырехбалльную осуществляется следующим образом:

100-балльная система	Традиционная система
85 - 100 баллов	Отлично
70 - 84 баллов	Хорошо
50 - 69 баллов	Удовлетворительно
Менее 50	Неудовлетворительно

4.2 Типовые оценочные средства текущего контроля

Дискуссия

Тема 1. 24 HOURS (pre-intermediate)

How to ...

1 talk about your learning needs

Put the words in the correct order to make sentences.

good / speaking / I'm / at / quite

I'm quite good at speaking.

1 it / to / myself / I'm / difficult / finding / express

2 reading / writing / I / to / really / my / want / improve / and

3 most / thing / Communication / the / is / important

4 speaking / I'm / very / fluently / good / not / at

5 what / say / good / quite / I'm / at / people / understanding

___/10

Reading

2 Read the email. Are the statements true (T), false (F) or not given (NG)?

Hi Luke

How are you? How's the new house? Are you enjoying the nightlife in Buenos Aires?

I started my new job last month so I now have a good routine. I'm enjoying the work, but it's hard because I get up early every day (you know how I like to stay in bed late!). I try and go for a swim most days before work because there's a gym and swimming pool in the building. It's relaxing and I feel very good after the exercise. I'm in the office at 8:30 and first of all I check my emails. You can't imagine how many emails I get every day! Because we're an international company with offices all over the world, we get a lot of emails during the night as well, so we're always busy. There's no time to sit and do nothing! I've got some really nice colleagues and we usually go for lunch together on Fridays. On the other days, I go shopping or I go for a walk when the sun's shining and sometimes I stay at my desk and have a quick sandwich – not very healthy I know.

I don't know many people here, so I like going out at the weekends. Of course I have a lie-in on Saturday and Sunday and if there's an interesting exhibition on, I go to that. I want to join some local clubs as well, maybe hiking or tennis.

I'm having a lazy day today because I'm really tired and it's raining. I stayed in bed until 11 o'clock and now I'm sitting at the computer and writing emails to friends. I'm staying with my cousin at the moment, but I really want my own apartment. It's quite stressful because everything is so expensive here, but I'm looking. My cousin is very kind, but she enjoys doing different things and her lifestyle is quite different from mine.

This evening we're going to a concert together. I'm not sure who is playing, but I think it's a classical concert.

When I have my new apartment, you must come down and stay with me! Write soon and give me your news.

Josh

Josh is living in Buenos Aires. _NG_

1 He doesn't like getting up early. _____

2 He answers emails during the night. _____

3 He doesn't have many friends where he lives. _____

4 He's looking for somewhere to live. _____

5 He doesn't like classical music. _____

___/10

Tema 2. MUSIC (pre-intermediate)

How to ...**1 refer to past times****Complete each sentence with one word.**

I was born on 15 March 1975.

- 1 We moved to London _____ 1977.
- 2 I started working for a record company 15 years _____ .
- 3 I changed jobs _____ year.
- 4 _____ spending five years as a manager, I decided to go travelling.
- 5 I got married _____ the late nineties.

___/10

Reading**2 Read the magazine article. Then write the questions.****Sing!**

Today a lot of singers and actors use their fame to raise money for charity. You only have to go on the internet and you can see just how many things they do. A celebrity name at a charity event can raise thousands of dollars and it is a good way for these people to give something back to the world that has made them rich and famous.

One such person is Scottish singer songwriter Annie Lennox. She was born on 25 December 1954 into a poor family. She grew up and went to school in Aberdeen and when she was seventeen she moved to London and went to the Royal Academy of Music where she studied the flute and classical music for three years.

A few years later she met Dave Stewart and between 1977 and 1980 they were in a group, The Tourists, where she was the lead singer. When the band split up, Annie and Dave formed a new band: Eurythmics. Together they recorded several albums. They sold more than 75 million albums worldwide, with over twenty international hits. They didn't officially separate but Annie started a solo career in the 1990s. Her first solo album, Diva, was released in 1992 and sold around six million copies. Since then she has recorded several albums.

However, Annie Lennox isn't just a successful singer and musician. She is a dynamic charity fundraiser* and over the years has achieved many great results. In 2007, she recorded a fundraising single called Sing with a 23-member choir of female celebrities including Madonna, Shakira, kd lang, Dido and Celine Dion. The money they raised went to Treatment Action Campaign (TAC), an organisation which works on the African continent.

Multi-award winning Annie Lennox has come a long way since the 1980s when she was the singer with Eurythmics. Since then, she has become a successful solo artist and has raised money for many charities including Amnesty International, Greenpeace and Nelson Mandela's 46664 Foundation. She does a lot of her charity work through the internet, which she calls 'Laptop Activism', and encourages everyone to do something to make a difference.

*Fundraiser: someone who collects (or 'raises') money for charity by organising events

Write the questions.

What do a lot of singers and actors do?

They use their fame to raise money for charity.

1 _____ ?

She's a singer songwriter.

2 _____ ?

On 25 December 1954.

3 _____ ?

More than 75 million.

4 _____ ?

Madonna, Shakira, kd lang, Dido and Celine Dion.

5 _____ ?

Through the internet.

____/10

Tema 3. TASTE (pre-intermediate)

How to ...

1 make arrangements

Complete the sentences with the words from the box. There are two extra words.

Let's idea keen afraid busy Shall Actually better

Great idea! I'd love to go out this evening.

1 _____ we meet at the restaurant?

2 I'm not free I'm _____. Could we meet tomorrow instead?

3 _____, I don't really like spicy food.

4 _____ go to the cinema at the weekend.

5 I'm not _____ on pizza.

____/10

Reading

2 Read the restaurant review. Match the headings (1–5) with the paragraphs (A–F).

Neel Akash

Indian & Bangladeshi Restaurant

££

A

I was very happy to receive an invitation to the new Indian restaurant last week, so I called my dear friend Louis and we went to the Neel Akash, which means 'blue sky', to see what all the fuss was about.

B

The Neel Akash is near the town square at the end of Sussex Street, opposite the library. It is very central, so we walked there, but it is easy to get to from the train and bus stations and it also has its own car park.

C

The restaurant has only been open for two weeks, so it still feels very new. The décor is traditional with a lot of wood and dark reds and greens. The lighting isn't too bright and the atmosphere is warm and friendly. I particularly liked the flowers and candles on all the tables. There were already a lot of people there, so it was lively but not too noisy.

D

When we arrived, a pleasant young waiter showed us to our table which was in the window overlooking the garden. As soon as we sat down, another waiter brought the menu and took our drinks order. He explained the different dishes to us, recommended the specialities of the restaurant and then gave us some time to make our choices.

E

I love Indian food and wanted to taste everything, but in the end I ordered a selection of starters for us to share. We had shami kebab – spiced lamb, aloo chat – spicy potatoes, and egg akuri which is egg cooked with onions and served with bread. For my main course I had chicken tikka korma which is a mild chicken cooked in a cream sauce. I don't like very spicy food so that was hot enough for me. This came with delicious boiled rice and nan bread. My friend ordered a very spicy fish curry which he had with a side dish of raita which is yoghurt with cucumber. Everything looked perfect and tasted absolutely delicious.

F

When the bill came we were pleasantly surprised as it was very reasonable. We paid £20 per person which included drinks and a tip. For a cheaper option, you can have a buffet lunch during the week which costs £7.95 and you can eat as much as you like for that.

the invitation _A_

- 1 the food _____
 - 2 the location _____
 - 3 the service _____
 - 4 the prices _____
 - 5 the atmosphere _____
- ____/10

Tema 4. SURVIVAL (pre-intermediate)

How to ...

- 1 be polite in English

Match the questions (1–5) with the replies (a–e).

Could you please tell me where the nearest post office is?

Of course. It's at the end of the road on the left.

- 1 Can you tell me if you have jeans in a size twelve? _____
- 2 Could you tell me how much the ticket is please? _____
- 3 Do you mind if I open the window as it's very hot in here? _____
- 4 Is it OK if I pay by credit card? _____
- 5 Excuse me, is that your newspaper? Do you mind if I read it? _____

Of course. It's at the end of the road on the left.

- a Yes, that's fine.
- b It is, isn't it? Please ... go ahead.
- c Yes, certainly ... I'll just have a look for you.
- d No, that's fine. Here you are.
- e Yes, of course ... that's £30.

____/10

Reading

- 2 Read the email and choose the correct answers.

Hi Maria

How are you? I hope everything's OK over there and the sun is finally shining! It's been such a bad winter, hasn't it?!

This is the first time I've managed to get to an internet café, but I'm here now and have lots to tell you. I'm staying with friends of Dan's in Seattle. I didn't know them before I came here, but now I feel like part of the family. They've been so kind and have taken me all over the city.

It often rains here on the west coast, but the weather has been great since I've been here so I'm really lucky. On my first day, I decided to go downtown to walk along the water front. There's a famous market there called Pike Place Market. It's one of the oldest (over 100 years old) and biggest markets I've ever been to. I really couldn't believe my eyes! The colours and smells were just amazing. I had lunch in a restaurant called The Athenian where Tom Hanks ate in my favourite film *Sleepless in Seattle*. The views were fantastic, but the food wasn't that great.

I'm here for another week, so I want to visit some of the museums and galleries and maybe go to the theatre as well. We're going to the Space Needle (another big tourist attraction) for dinner this evening. The restaurant is at the top of the Needle and it moves round slowly so you can get a view of the whole city while you're eating. I'm really looking forward to it as they say the food is the best in the city.

Although I really like it here, I feel quite strange sometimes because of the language differences. I know we all speak English, but we don't really speak the same language at all. A lot of people here find it difficult to understand what I'm saying because of my accent and it's the same for me. And there are a lot of different words as well. Did you know that 'cookies' are 'biscuits' and 'pants' are 'trousers'?!

I think I can honestly say that I have never been to a country of so many superlatives. Everything here really is the biggest, the best, the smallest, the worst, the highest, the greatest. Welcome to America!

I've got to go now, but thanks again for looking after my flat (or is that apartment?!) while I'm here. I'll bring you back the best souvenir I can find!

Love

Jess xx

Jess is writing the email _b_ .

a at her friends' place

b in an internet café

c on her laptop

1 She's staying _____ .

a with old friends

b with Dan's family

c with people she doesn't know well

2 The Athenian is famous because of _____ .

a its food

b *Sleepless in Seattle*

c its views

3 The Space Needle restaurant _____ .

a offers excellent food

b is expensive

c is in the city centre

4 Jess _____ .

a can't understand US English

b has problems understanding US English

c has a US accent

5 Jess thinks the US _____ .

a is the best place she's ever visited

b has everything

c is a country of extremes

___/10

How to ...

- 1 exchange opinions

Choose the correct words in italics.

The main/big reason for doing exercise is to keep fit.

- 1 I think it's important to do physical exercise every day. How/What do you think?
- 2 I agree to/with you when you say that junk food is unhealthy.
- 3 In/On my opinion you don't have to earn a lot of money to be happy.
- 4 I think you have/are right about that.
- 5 I'm so/not so sure because I've heard lots of different opinions.

___/10

Reading

- 2 Read the article and complete the gaps (1–5) with the sentences (A–E).

Every month we invite our readers to write in and tell us about someone special in their lives. (0) This month's winning entry is by Richard Jackson.

I suppose when you're young you don't really think about the people around you.

- (1) _____ Now that I'm a father, however, I think about things differently and I realise how lucky we were as children.

I grew up on a farm. I had two younger brothers and one older sister, so I was in the middle. Our father used to work very hard because it was his farm. (2) _____ Our mother used to teach at the local primary school so we spent a lot of time with our grandparents who lived with us.

Our grandmother was an amazing woman. She got married when she was very young and she had six children, which was quite usual in those days. She stayed at home to look after all of them, but when they were older she decided she wanted to go to university. She graduated when she was fifty years old. (3) _____

Before we were old enough to go to school, she used to look after us. (4) _____ She taught us to read and she told us stories about her life, but perhaps the most important thing she taught us was that we can do anything if we believe we can.

My grandmother died ten years ago, but when I look at my family now, I can still remember her words. (5) _____

This month's winning entry is by Richard Jackson.

- A I try to encourage my children to believe that they too can do anything they want to do.
- B She was very patient and never got angry with us.
- C You just expect them to be there to look after you.
- D She was the first person in her family to go to university and the oldest student in her year.
- E He went out before we got up and he often came home after we were in bed.

___/10

Tema 6. PLACES(pre-intermediate)

How to ...

- 1 talk about choices and give reasons

Complete the sentences with the phrases from the box.

I'd like to I think because the main reason personally I love

I love going to art galleries.

- 1 My children think our town is boring. _____ is that there aren't enough leisure facilities.
- 2 _____ we need a place where young people can go. This might stop some crime.
- 3 _____, I couldn't imagine the town without its old library.
- 4 _____ have more theatres here because culture is very important.
- 5 I think we need a park _____ there aren't enough green spaces in the town centre.

___/10

Reading

2 Read the guide to Bratislava. According to the text, are the statements true (T), false (F) or not given (NG)?

Slovakia joined the European Union in 2004 and since then it has become more and more popular with international tourists. There are many beautiful cities to visit, but the best known, and the largest, is Bratislava with a population of around half a million. Not as well-known as other central European cities like Budapest, Prague and Vienna, however, Bratislava remains relatively unspoilt. It lies on the river Danube with neighbours Hungary to the south and Austria to the west.

There is something for everyone here. You have to visit the old town and the castle and you can spend hours walking through old streets looking at the wonderful architecture of the old buildings. There is an eleventh-century cathedral as well as many palaces, museums and art galleries.

If you enjoy films, you should come to the international film festival which takes place every year in November and December. In fact, there are many other film festivals during the year as well.

For shoppers, there are a lot of small shops and boutiques where you can easily spend many hours. And you shouldn't miss the Christmas markets in December where you can buy traditional decorations and try traditional Slovak food and drink. There's always a great atmosphere and it is certainly a pleasant way to meet the local people.

For people who are more interested in activity holidays, the nearby mountains offer great sporting opportunities. In the summer, you can go hiking or cycling along the excellent walking trails or if you are brave, you can go swimming in the icy mountain lakes. In the winter, the conditions are usually excellent for skiing. If you prefer to watch sport, then you can watch a noisy hockey game.

Bratislava offers all kinds of accommodation from cheap hostels to luxury hotels. The nightlife is exciting with clubs, bars and restaurants. So why wait? Come and see the beauty for yourself and we're sure you'll want to come back again and again.

Millions of tourists visit Bratislava every year. NG

- 1 Bratislava is the capital of Slovakia.
- 2 The cathedral is about a thousand years old.
- 3 There is one film festival a year.
- 4 It's easy to meet local people at the Christmas market.
- 5 You can do a lot of sport in Bratislava.

 /10

Tema 7. BODY(pre-intermediate)

How to ...

1 give and respond to advice

Complete the dialogues with the words from the box.

don't fancy tried that should idea

A: Why don't you go to bed now if you don't feel well?

B: That's a good (1) . I'm sure I'll feel better in the morning.

A: You really (2) lie down and try to sleep.

B: Yes, I think I'll do (3) . See you later.

A: Have you (4) taking vitamins every day?

B: No, I haven't but perhaps I should.

A: I have a raw egg every morning.

B: Oh, I don't (5) that!

 /10

Reading

2 Read the advice about dealing with stress. Who makes each suggestion (1–5)?

I've got some really important exams next week. If I don't get really good results, I won't get a place to study medicine at university and it has always been my dream to become a doctor. I'm not sleeping and I can't concentrate and I've lost my appetite as well. Can anyone offer me some good advice?

Desperate, Brighton

Have you tried yoga? I know it sounds crazy, but sometimes you really need to just close your mind and stop thinking. There are a lot of yoga books and DVDs around, so you don't have to join a class. Since I started doing yoga a year ago, I can't tell you how much my life has changed. You find some kind of inner quiet where your mind stops 'talking', you concentrate on your breathing and you feel energised afterwards.

Ronnie, Sydney

Physical exercise is really important for balance. Our lives are so busy these days. We have deadlines, targets, ambitions and challenges and while we are so busy following these dreams, we forget about balance. Most of us live in our heads all the time. If you're like me, you probably spend a lot of time at the computer or sitting with books and papers. You should take a break from studying at least once an hour. If you have a garden, go outside and just look at the flowers and trees and listen to the birds.

Max, Los Angeles

Sing! That's my advice. Put on your favourite music, dance and sing. Don't worry about the neighbours or the dog! Whenever I feel depressed or stressed I put on some music. Simple as that and I'll bet you fly through your exams.

Lydia, Jo'burg

Go to the gym as often as you can. Physically hard exercise makes you feel much more alive and focused. You should try to train at least four times a week and of course it's important to eat healthily as well. Try not to eat sweet things as the high you get from the sugar disappears very quickly.

Brad, Ontario

You need to switch off your brain so why don't you get some DVDs of your favourite comedies and treat yourself to an hour every day before you go to bed? Then you'll go to sleep feeling happy, not thinking about physics and chemistry. While you sleep your brain will process all the things you have learned during the day, but in a better way.

Jen, Cardiff

- | | |
|---------------------------|-------|
| take regular breaks | Max |
| 1 don't eat chocolate | _____ |
| 2 do relaxation exercises | _____ |
| 3 use the voice | _____ |
| 4 laugh | _____ |
| 5 get out of the house | _____ |
| ____/10 | |

Tema 8. SPEED(pre-intermediate)

How to ...

- 1 organise a presentation

Choose the correct words in italics.

What/That I'm going to talk about today is fast food.

- 1 The main/big points I will talk about are cost and health.
- 2 Shall/Let's begin with health.
- 3 Now let's change/move on to cost.
- 4 Now we're going to see/look at potential health risks.
- 5 I'd like to finish by telling/saying thank you to all of you for coming here today.

____/10

Reading

2 Read the email. Are the statements true (T) or false (F)?

Hi Laura

It was great to get your email the other day with all your news. I'm so glad that things are going well with Paul. He sounds really nice. When can I meet him?!

Speaking of men ... guess what – I've met someone too! A friend of mine Carol (I don't think you've met her) suggested speed-dating as she's been on her own for a long time and she'd like to meet someone special now. Well, you know me ... I always enjoy doing different things, so I agreed to go. Actually, I wasn't looking for anyone for myself as I'm quite happy on my own, but I knew that Carol wouldn't go if I didn't go with her.

So, we arrived at the venue – it was a big private room in the town hall. We were a little early, so we sat down and had a drink. I think Carol was quite nervous. I didn't know what to expect so I felt fine! At 7 o'clock exactly, the organisers started the evening and they explained what we had to do. So, all the women sat down at small tables and the men walked around. We had three minutes to talk to each man. Some of them were really boring, but one or two were actually quite interesting. Well, one was very interesting! Then we changed places and the women walked round. It's a very strange way to meet people I must say, but at the end of the evening Martin came up to me and asked me out (you shouldn't really do that but he decided to break the rules!). I was very surprised, but I agreed to go and we went on our first date yesterday. He took me to his favourite Thai restaurant and as I love spicy food I was very happy with his choice! We didn't stop talking and the time went so quickly. He's taking me out again at the weekend. We're going to go for a picnic on the beach.

Who knows what might happen, but I certainly wasn't expecting anything like this. Unfortunately Carol didn't meet anyone, so I feel a bit bad as it was her idea in the first place.

Let's meet up next week and go for a pizza.

Love

Mel xx

Mel doesn't know Paul. _T_

- 1 Mel goes speed-dating because she wants to meet someone. _____
- 2 Carol was quite anxious before the evening started. _____
- 3 Martin invited Mel out as soon as he met her. _____
- 4 Their first date went very well. _____
- 5 Mel feels sorry for Carol. _____

____/10

Grammar

1 Present Simple Passive

Complete the sentences with the correct form of the verbs from the box.

recycle grow send play make spend

Our newspapers are recycled every week.

- 1 How much money _____ on junk food every year?
- 2 Tofu _____ from soya beans.
- 3 Millions of text messages _____ every hour.
- 4 Most football matches in England _____ at the weekend.
- 5 A lot of the world's rice _____ in China.

____/10

2 prepositions of time

Choose the correct answer.

My birthday was _____ a Saturday this year.

a on b in c at

- 1 Max fell asleep _____ the beginning of the film.

a on b in c at

2 We usually go on holiday _____ August.

a on b in c at

3 I always leave work _____ 5 o'clock.

a on b in c at

4 What did you do _____ New Year's Day?

a on b in c at

5 I enjoy reading the paper _____ the morning.

a on b in c at

____/10

3 Past Continuous and Past Simple

Write complete sentences using the prompts and the Past Continuous or Past Simple.

I / drive / home / when it / start / to rain

I was driving home when it started to rain.

1 I / watch / TV / when the phone / ring

_____.

2 While I / look through my photos / Rachel play computer games

_____.

3 We / talk about Katie / when she / come over

_____.

4 While / Marco / play tennis / it / start / to rain

_____.

5 Where / you / go / when I / see you yesterday

_____?.

____/10

Vocabulary

4 speed

Complete the sentences with the words and phrases from the box. There are four extra words.

down immediately speed on the go rush

in a hurry top speeding your time limit

You should slow down because you're driving too fast.

1 Take _____. We don't have to hurry.

2 I think the speed _____ here is 100 kmph.

3 Dad is always _____. He doesn't like to sit down and relax.

4 I don't like driving in the _____ hour because there are too many cars and buses.

5 Can you be quick please? I'm _____.

____/10

5 phrasal verbs: relationships

Complete each sentence with a preposition.

Rob asked me out on a date last week.

1 I don't think I'll ever get _____ Sarah. She was the love of my life.

2 I can't believe James is going _____ with Alice. What does he see in her?

3 Steve and Anne split _____ a few weeks ago, but they're both unhappy.

4 I'd like to take you _____ on a date sometime soon if you're free.

5 Why do you put _____ with Michael's bad behaviour?

____/10

6 measurements

Write the measurements in words.

9 $\frac{3}{4}$ minutes nine and three-quarter minutes

- 1 32.9 centimetres _____ centimetres
- 2 150 kilometres per hour _____ kilometres per hour
- 3 4.18 seconds _____ seconds
- 4 2 ½ kilograms _____ kilograms
- 5 1,576 metres _____ metres
_____/10

Pronunciation

7 phrasal verbs: stress

Underline the part of the phrasal verb which has the main stress.

Peter asked me out yesterday.

- 1 I'll never get over John.
- 2 Did you know that Rob is going out with Naomi?
- 3 I split up with Martin last week.
- 4 How do you put up with such noise?
- 5 I've grown apart from my family over the last few years.
_____/10

8 was and were

Is the pronunciation of the underlined words weak (/wəz/, /wə/) or strong (/wɒz/, /wɜ:/)?

Was Holly at the gym yesterday? weak

- 1 A: Were your parents happy about the news?
B: Yes, they were. _____
- 2 Were you dancing at Mike's party?! _____
- 3 A: Wasn't it hot yesterday?
B: Yes, it was. _____
- 4 Was that new French film showing at the cinema last week? _____
- 5 A: Were you talking to Fred just now?
B: Yes, I was. _____
_____/10

How to ...

9 organise a presentation

Choose the correct words in italics.

What/That I'm going to talk about today is fast food.

- 1 The main/big points I will talk about are cost and health.
- 2 Shall/Let's begin with health.
- 3 Now let's change/move on to cost.
- 4 Now we're going to see/look at potential health risks.
- 5 I'd like to finish by telling/saying thank you to all of you for coming here today.
_____/10

Reading

10 Read the email. Are the statements true (T) or false (F)?

Hi Laura

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- 5 Mel feels sorry for Carol. _____

____/10

Tema 9. TRAVEL(pre-intermediate)

How to ...

- 1 negotiate with other people

Complete the sentences with the phrases from the box. There are three extra phrases.

if necessary	very much for	for taking time	have a good day
understand	'd like	very pleased	want
			make sure

I'll work later this week if necessary.

- 1 I'll _____ that the report is finished.
- 2 Thank you _____ your understanding.
- 3 If possible, I _____ to have the day off.
- 4 I'm _____ with your work.
- 5 I _____ what you're saying.

____/10

Reading

- 2 Read the article. Choose the correct answers, according to the text.

Work to live or live to work?

When you realise how much of your life you will spend working, it's important to make good choices when you think about the career you want to follow. Our parents retired when they were sixty or sixty-five but in the future the retirement age may rise to seventy which means that an average person will be in employment for about fifty years! It's a frightening thought if you're doing something you don't enjoy.

There are so many jobs to choose from and so much information available. You can do research on the internet, get advice from your school or college, ask friends and family or perhaps you'll be one of the lucky ones and know exactly what you want to do when you are very young. The majority of people aren't born, however, knowing that they want to be a musician or a writer or a surgeon or an explorer, so for them the choices are difficult.

If you want to run your own company, do you have the right personality? Are you determined, organised and motivated? If you want to be a teacher, do you love your subject? Are you patient and relaxed? Perhaps you want to be a journalist. Can you write well under pressure? Are you happy to travel and work long hours?

What is important to you? Do you want to have a high salary with a company car and a big bonus at the end of every year? Is your job title important? And what about the place where you work? How important is your relationship with your boss and the other employees? How important is the working environment? When people are asked these questions, interestingly money is hardly ever the most important factor.

So next time you pick up an application form, think about what you really want to achieve. You might find that you'll be happier working for less money with more free time. The question is, do we live to work or do we work to live?

In the future, people will retire _a_ .

a when they are older than 65

b when they're 60

c when they're 65

1 A normal person _____ .

a enjoys their job

b will work for most of their adult life

c is afraid of working hard

2 Most people _____ .

a know what they want to do when they are young

b are very young when they decide

c don't know what they want to do when they are young

3 When you choose a career, it's important _____ .

a to understand your personality

b to be the best

c to work under pressure

4 For most people, the salary _____ .

a is the most important thing

b isn't very important

c isn't important at all

5 When you apply for a job, you should _____ .

a ask for more free time

b offer to work for less money

c think about what is most important to you

___/10

Tema 10. INFLUENCE(pre-intermediate)

How to ...

1 make generalisations

Complete the words.

Most bankers earn a lot of money.

1 M _ _ _ young people travel for a year before university.

2 I u _ _ _ _ _ spend the holidays with my family.

3 Spanish people t _ _ _ to eat quite late in the evening.

4 In the US, people don't g _ _ _ _ _ exchange gifts at Thanksgiving.

5 We'll p _ _ _ _ _ go to Italy again next summer.

___/10

2 tell a story in an engaging way

Match the sentence beginnings (1–5) with the endings (a–e).

It's hard to believe, but suddenly we started climbing again.

1 Believe it or not, this _____

2 It's incredible, I know, but _____

3 Something really frightening happened _____

4 Do you know what _____

5 I heard an amazing story _____

but suddenly we started climbing again.

a to me the other day.

b a lorry had been on the runway.

c happened to me the other day?

d on the radio last week.

e went on for about five minutes.

____/10

Reading

10 Read the travel tips. Match the headings (1–5) with the paragraphs (A–F).

A

I love travelling and one of the most interesting things about being in another country is the way we are all so different. It's clear that the Chinese way of life will be very different from that of a Brazilian, but it's amazing how many differences there are in countries which are closer to home.

B

It's always useful to do some research before you go travelling so you can avoid embarrassing situations. I've prepared some handy tips for anyone who is thinking of going to Bulgaria, one of the most beautiful countries in south-eastern Europe and a country where tourism isn't as well developed as in other places.

C

One of the most confusing experiences you can have is the simple 'yes/no'! When you think the person you're talking to is agreeing with you by nodding their head up and down, they are in fact disagreeing. If someone shakes their head from side to side that means 'yes'. So remember, yes is no and no is yes! I can't tell you how often I bought things I didn't want in the market because I'd forgotten this simple difference.

D

When you visit someone's house you should always take your shoes off as a sign of respect. Your host will probably offer you a pair of house shoes to wear. If you are going for a meal, it is customary to take flowers or some wine and remember if you buy flowers, don't take an even number (2, 4, 6, 8 etc.) as even numbers are for the dead. A Bulgarian meal can last many hours so it's important to follow some simple rules if you don't want to put on a lot of weight! If you finish everything on your plate, this is a sign that you are still hungry, so your host will give you more food. Eat slowly and make sure you leave a little on your plate and then you'll be fine!

E

As in any country, the local people are always so pleased if foreigners try to learn a few words of the language, so before you go, buy a phrase book and impress everyone with your knowledge! Although the written language uses the Cyrillic script, which you probably won't be able to read, you'll find that most people (especially the young) can now speak a little English.

F

So, go and have a fabulous holiday and remember 'when in Rome do as the Romans do'. I'm collecting information on customs around the world so would love to hear from anyone who has an interesting story to tell.

The joys of travel. A

1 Simple communication can be difficult. _____

2 Travellers' tales. _____

- 3 Finding a common language. _____
 - 4 Dos and don'ts. _____
 - 5 The importance of planning. _____
- ____/10

Tema 11. MONEY(pre-intermediate)

How to ...

- 1 use persuasive language

Match the sentences (1–5) with the techniques (a–d). You can use each technique more than once.

My skin looks awful! _____a_____

- 1 These trainers will change the way you exercise. _____
- 2 Do your white clothes look grey? _____
- 3 First for reliability. First for style. First for affordability. _____
- 4 This diet drink will give you the perfect figure. _____
- 5 Don't you want to look good for your summer holiday? _____

- a Use emotional adjectives.
- b Ask the listener questions.
- c Exaggerate and make statements sound like facts.
- d Use repetition.

____/10

Reading

- 2 Read the article and complete the gaps (1–5) with the sentences (A–E).

Last month we asked the question: Who or what has been the biggest influence on you? (0) Below, our readers answer that question.

In my case, it wasn't a person, it was a place. And that place was Ayers Rock in Australia. (1) _____ (350 metres high and almost 10 kilometres around.) We were there just before sunset when the whole rock turns red. Although there were lots of tourists around us, I felt alone, but so connected to our planet.

Rose, Canberra

The Power of Now has been a huge influence in my life. (2) _____ When you understand that there is no past and there is no future, there is only NOW, well, then everything is simple. Of course, it's hard to live in the present all the time because of outside influences, but for those moments when I do succeed in being here now, I feel very peaceful and happy.

Kath, Bournemouth

My younger brother has been my greatest role model. 3) _____ His disability hasn't stopped him – he finished his degree at university and now he works with young people, showing them how much they can do even if they can't walk.

Tom, Bonn

My colleague Sandi is one of my greatest influences. (4) _____ She has so much energy and doesn't have time for people who complain about everything. As she says, there are so many people in the world who are worse off than we are and she wants to make a difference. I know that she has changed the lives of so many people.

Martin, Brighton

There are some brave journalists who risk their lives to tell us the truth and they are the people who have influenced me the most. (5) _____ It's so easy to walk away when things get difficult, but they don't and I certainly look up to them in every way.

Felix, Cambridge

Below, our readers answer that question.

- A He was in a swimming accident when he was twenty and since then he hasn't been able to walk.
- B It seems that they are not afraid of anything and they never give up.
- C I can honestly say that it is one of those life-changing books.
- D I'm sure you've all seen pictures of it, but when you're actually there, you get a sense of just how special and how huge it is.
- E She's a mother of three, works full-time and still has time to raise money for charity.

___/10

Tema 12. WORK(pre-intermediate)

How to ...

1 report back on discussions

Replace the percentage in each sentence with a suitable word.

We (0% agreement) disagreed about giving rewards to children for doing their homework.

- 1 We (100%) _____ agreed to think of new ways to motivate our children.
- 2 (0%) _____ of us wanted to give up.
- 3 (30%) _____ of us felt that the exercise had been a waste of time.
- 4 (75%) _____ of us were happy with the results.
- 5 (100%) _____ of us thought the event had been a huge success.

___/10

Reading

2 Read the email. Are the statements true (T), false (F) or not given (NG)?

Hi Rab

Good to hear from you. I'm sorry I haven't written for ages, but I've been trying to organise stuff for college. I don't know what it's like in Germany, but here it's a bit of a nightmare now as you need so much money to go to university.

I'm lucky that my parents can help me out a bit, but I don't really want to ask them for money. The tuition fees are thousands of pounds a year and that's just for the course and then I have to find somewhere to live. Most students take out a loan from the bank, but then we have to pay it back when we graduate and that can take years if we don't manage to get a good job. And I don't even want to think about how much interest we have to pay on that money. So, I'll be in debt for some time unless I win the lottery!

I'm studying physics which is a three-year course and when I finish I'm going to apply for a scholarship to study in the US. That's the plan anyway. There are some very good research programmes over there and I think it would be fun to live abroad for a while. I know quite a few people who have studied in the States and they've loved it.

When school finishes in June, I'm going to get a summer job so I can try and save a bit of money before I head off. If I stay at home, I won't need to spend any money on food. I guess I could also sell my car because it's very expensive to run a car these days and I don't think I'll need it when I'm at college.

How do you manage Rab? Do you have a part-time job? What are university fees like in Germany? Is it the same as here or can you get a grant to help you?

We really must get together again soon as it's been a long time. Let me know what your plans are.

All the best

Mario

Mario has started his degree course. ___NG___

- 1 He can't borrow any money from his parents. _____
- 2 He does the lottery. _____
- 3 He wants to study in America. _____
- 4 He's going to sell his car. _____
- 5 He wants to meet up with Rab. _____

___/10

Tema 13. FRIENDS(intermediate)

How to ...

1 start a conversation with a stranger

Match the questions and answers.

Cold today, isn't it?

f Yes, it certainly is.

1 Excuse me, could you tell me the time?

2 Excuse me, is anyone sitting here?

3 Is the train always this crowded?

4 So how do you two know each other?

5 Have you tried the fish? It's absolutely delicious.

a No, actually, it's busier than usual.

b Yes, of course. It's 10.30.

c No, but it smells fantastic.

d No, be my guest.

e We met at Julia's party.

f Yes, it certainly is.

___/10

Reading

2 Read this magazine article. Are the statements true (T) or false (F)?

Last month we asked our readers to write and tell us about a special relationship in their lives. Thank you to everyone who wrote in; we enjoyed reading all your stories. Over the next few weeks, we'll be publishing some of your entries.

A friend for life

My friends have always been incredibly important to me as I'm an only child but one friend in particular, Clare, has always been special to me. We've known each other for almost twenty years and we met when we were both teaching at the same school. As soon as she introduced herself I knew that we would be friends. It was clear that we were very much on the same wavelength and had a lot in common - we're both very keen on sports amongst other things and after a couple of months we decided to share a flat together.

What is it that makes her such a good friend? Well, she's totally dependable, funny, tolerant, generous, kind-hearted and almost always upbeat. I can honestly say that in all the years I've known her we've hardly ever fallen out and if we have an argument, we make up very quickly. I really enjoy her company and we can spend hours together just messing around. We have the same sense of humour and spend a lot of time laughing at the silliest things.

Unfortunately, I had to move away recently because I'd been offered a new teaching job. I was worried that we might lose touch as we're no longer in the same country but we've managed to stay as close as ever. Clare is really good at keeping in touch with her family and friends and thanks to phone and email we're able to speak or write to one another almost every day.

Last year she invited me to Canada during the summer holiday to spend time with her family. It was so good to see where she grew up. Her childhood was so different from mine as she was brought up in the country while I grew up in a big city. She's the oldest of six children and the only one who didn't stay close to home so when she goes home she has a lot of catching up to do.

I can't imagine her not being in my life and I must say that I feel incredibly lucky to have her as a friend.

The writer is a teacher. _T_

1 The writer doesn't have any brothers or sisters. ___

2 Clare and the writer enjoy doing the same things. ___

3 Clare is always happy. ___

4 Clare and the writer have never had an argument. ___

- 5 The writer recently met Clare's family. ____
____/10

Tema 14. MEDIA(intermediate)

How to ...

- 1 describe an object

Complete the sentences.

An iPod is a kind of music player.

- 1 Is an iPod similar ____ an iPad?
 - 2 An iPad looks ____ a very large iPhone, doesn't it?
 - 3 I use my laptop ____ watching DVDs.
 - 4 I know that my laptop is often used ____ my children.
 - 5 My mp3 player is made ____ green plastic.
- ____/10

Reading

- 2 Read these film reviews and choose the correct answers.

Avatar (2009)

One of the most successful films of all time, Avatar (directed by James Cameron) tells the story of a reluctant hero who sets off on an epic adventure to save the alien world he has learned to call home. Now available in 3-D and 2-D this visually spectacular film is a must-see for all the family with important messages for both young and old.

The Proposal (2009)

An ambitious and obnoxious boss (played by Sandra Bullock) hears that she will have to return to Canada as her visa has run out. To avoid deportation, she forces her young assistant (Ryan Reynolds) to marry her so that she can stay in the United States legally. After many crazy adventures to prove to his family that they do actually love one another, they finally really fall in love. This is a good old-fashioned feel-good comedy which is the perfect vehicle for both stars.

A Nightmare on Elm Street (2010)

As a fan of horror films, I was looking forward to this remake of the Wes Craven cult classic which first appeared on our screens almost twenty years ago. Terrifying when it first came out, this remake, however, doesn't compare in any way. The special effects are laughable and the acting is wooden. I'd recommend watching the original any day and I certainly hope they don't bother to remake the others.

The Young Victoria (2009)

Nominated for three Academy Awards and winner of Best Costume Design, this is a perfectly crafted period drama. The film stars Emily Blunt as the young Queen Victoria and Rupert Friend as her husband Albert. It tells the story of the first few years of her reign with all the dramas and emotions that a young woman in her position would have to face. The acting by both young stars is excellent and totally believable.

The Notebook (2004)

If you enjoy sickly sweet romantic films that unashamedly tug on the heart strings to make you cry, then this is most definitely the film for you. From the moment the film begins you know where it is taking you. Boy meets girl. Boy is poor and girl is rich. Girl's parents don't approve. Fast forward to years later ... Have your box of tissues to hand!

The Bourne Ultimatum (2007)

This is the third in the Bourne series starring the excellent Matt Damon. Filmed on location in Tangier, London, Paris, Madrid, Berlin and New York City, the story is fast-paced but to my mind rather confusing. My concentration was disturbed by the hand-held camera effect which meant that the film was constantly 'shaking'. I appreciate that this was supposed to heighten the tension but I found it almost impossible to focus in places.

Avatar

a nauseating b inspiring c unrealistic

1 The Proposal

a entertaining b nonsense c moving

2 A Nightmare on Elm Street

a gripping b annoying c rubbish

3 The Young Victoria

a annoying b nonsense c moving

4 The Notebook

a nonsense b nauseating c gripping

5 The Bourne Ultimatum

a unwatchable b unrealistic c exciting

___/10

Answers:

1 a 2 c 3 c 4 b 5 a

Tema 15. LIFESTYLE(intermediate)

How to ...

1 complain politely

Put the words in the correct order.

refund / like / to / I'd / money / you / my

I'd like you to refund my money.

1 inconvenience / for / I / the / apologise / do

_____.

2 it / good / sorry / I'm / enough / isn't / just / but

_____.

3 apology / you / I / write / think / us / letter / should / a / of

_____.

4 the / bad / had / apologise / must / for / We / you've / service

_____.

5 stay / to / that / I'm / didn't / sorry / enjoy / you / your / hear

_____.

___/10

Reading

2 Lisa has just moved into a new flat. Complete the email with the sentences below.

Hi Ben

How are you and how are the children? (0) _____ b _____ I can't believe it's September and I've already been here for a month. I'm sorry it's taken so long to write to you but I had to wait for my computer to be connected to the Internet. (1) _____

I can't remember if you've been to Prague before but I can honestly say that it's one of the most beautiful cities I've ever seen. (2) _____ Although the centre is touristy, there are lots of green spaces so it doesn't feel too crowded and of course there's a river as well so that gives you a sense of space.

I decided to wait until I got here before looking for somewhere to live because I wanted to get an idea of what the different neighbourhoods were like. I think it's hard to make a decision without seeing a place first so I spent a couple of weeks with Jana when I first arrived and was lucky to find a small apartment in a residential area near the city centre. (3) _____ As you know, I really enjoy going out in the evenings so this is ideal because I can walk home most of the time and it's only a couple of stops on the tram or metro.

The flat's on the fourth floor with a great view over an enormous square. At night it's pretty quiet but during the day the square's always bustling with lots of people. There are lots of traditional street cafés and bars so there's a great atmosphere and I often go downstairs to have a coffee and read the paper. (4)

I've got two bedrooms as well as a large living room so you must come and stay. (5)

I've already discovered lots of interesting places so there'll be plenty for you to do.

Write soon and let me know your news.

Love

Lisa x

a Although it's more expensive to live where I am, I didn't want to be in the suburbs because it takes so long to get home at night.

b Did you have a good time in Spain?

c Would you believe, there's actually a cosy little café on the ground floor of this building.

d There's so much to tell you but let me start with a short description of my new flat and the area.

e There's plenty of room for all of you so book your flights and stay for as long as you want.

f The architecture is amazing and you can see the most incredible buildings wherever you look.

___/10

Tema 16. WEALTH(intermediate)

How to ...

1 ask for clarification

Put the words in the correct order.

I'm / with / Sorry / you / not

Sorry, I'm not with you.

1 that / you / So / believe / you're / is / what / saying / don't / me

?

2 want / you / us / you / Do / join / mean / don't / to

?

3 sorry / quite / I / get / I'm / that / didn't

.

4 again / explain / you / Could / that

?

5 William / you / lying / that / saying / is / Are

?

___/10

Reading

2 Read these money saving ideas on a web forum and answer the questions.

Luke

I'm a student so I really can't afford to waste money. I have a part-time job during term time and then work full-time during the holidays. Even then it's hard but if you shop around, you really can find some good bargains. I always go shopping at the end of the day when a lot of food is reduced because it has reached its sell-by date. It's amazing how much you can save that way.

Marek

I've just moved to the UK. When I arrived I didn't have any furniture but someone told me about the 'freecycle' scheme and I've managed to get almost everything I need without spending any money. Basically, if you have something you don't want any more, you advertise it on the freecycle website and then anyone who wants it must agree to come and collect it. No-one makes any money so it really is a good exchange.

Akiko

I love shopping but I also enjoy buying things that are good value for money so I always wait until the sales are on. In some shops you can get as much as 70% off if you go at the right time. I probably don't save any money in the end though as I usually buy more things because I'm so pleased to have got a bargain!

Stella

We live way out in the country so I don't often manage to get to the shops and to be honest, I don't really have the time but if I do need something, I check out the price comparison websites and of course eBay. At first I was a little nervous about shopping on-line but now I'm hooked.

Jon

A lot of people these days seem to buy clothes, wear them a couple of times and then give them to charity shops so that's where I do my shopping. You can get some really good stuff and you know that your money is helping other people so it's a win-win situation in my opinion.

Paul

I must admit I don't think too much about how or where I shop but the one thing I try to do is save money on electricity and gas in the house. In the winter when it's really cold, instead of turning up the temperature I put on another sweater and I close the doors. I encourage the children to turn off the lights when they leave the room and we don't leave the TV or computer on standby as that uses up unnecessary energy.

Who recommends ...

0 shopping in the evening for cheap food? Luke

1 waiting until prices come down? _____

2 buying second-hand clothes? _____

3 using less energy? _____

4 getting free items on the Internet? _____

5 doing research before buying? _____

____/10

Tema 17. FREE TIME(intermediate)

How to ...

1 describe a restaurant

Complete the text with the correct words.

Luigi's is a new restaurant in a prime location on the main square. The a _____ in the evenings is very pleasant as there's live music from 9 o'clock. There's a varied m _____ with lots of local dishes. The restaurant s _____ in fish and vegetarian food. Last week when I ate there the s _____ was very slow because our waitress was new but she was very friendly. We all had three courses and drinks and when the bill came we found the prices quite r _____ so I will definitely go there again.

____/10

Reading

2 Read this restaurant review and choose a word from the box which best describes the content of each paragraph.

atmosphere location menu prices recommendation service

One of the things I enjoy most about travelling is that I get the chance to visit restaurants all over the world. I have been very fortunate over the years as I have tried all kinds of regional delicacies and specialities.

0 location

Earlier this year my wife and I spent a few days on the Black Sea coast in Bulgaria. One of the highlights of our trip was an evening at a traditional restaurant which had wonderful views over the sea. The restaurant itself was right in the centre of the old part of the town and you could only get to it on foot.

1 _____

As soon as we arrived, we were welcomed by a charming waiter, Georgi, who showed us to a table in the window and immediately offered us a welcome drink. Although the menu was in English as well as Bulgarian, we asked for some recommendations as we didn't recognise any of the dishes. Georgi kindly explained what the specialities of the restaurant were so we took his advice and ordered a good variety.

2 _____

The food was excellent. We had a selection of starters or 'meze' including a yoghurt and cucumber salad, salami, vine leaves stuffed with rice and meat and a dip made of aubergine and mayonnaise, all served with freshly baked bread. We both had grilled fish and salad for the main course and this was followed by 'baklava', a deliciously sweet dessert made of nuts, pastry and syrup.

3 _____

The restaurant filled up quite quickly after we arrived. There was a band playing traditional music for most of the evening. This wasn't to everyone's taste but it was certainly very lively and colourful.

4 _____

When the bill came I was pleasantly surprised. I had expected to pay more considering the popularity of the restaurant and its situation. I suppose you might have to pay more during the summer when there are lots of tourists but it was a very good deal for us.

5 _____

For anyone interested in experiencing the true taste of Bulgaria, I think this would be an ideal place to go. I would, however, suggest eating early if you don't like loud music during your meal.

____/10

Опрос

Тема 1. 24 HOURS (pre-intermediate)

Опрос по грамматике.

Использование времен Present Simple Present Continuous.

Наречия.

1 Present Simple

Complete the sentences with the correct form of the verbs in brackets.

2 adverbs of frequency

Put the adverbs of frequency in the correct place.

3 Present Simple or Present Continuous?

Underline the correct words in italics.

Vocabulary

4 verb-noun phrases about daily routine

Complete the sentences with a suitable verb.

5 going out

Complete the words.

6 describing your day and lifestyle

Complete the sentences with the adjectives from the box. There are two extra words.

boring busy exciting fun lazy relaxing stressful unusual

Pronunciation

7 sentence stress

Underline the words we usually stress.

8 do and does

Is the pronunciation of the underlined words weak (/də/, /dəz/) or

strong (/du:/, /dʌz/)?

9 How to talk about your learning needs

Put the words in the correct order to make sentences.

Тема 2. MUSIC (pre-intermediate)

Опрос по грамматике.

Использование времен Past Simple, Present Perfect Simple.

Построение вопросительных предложений.

Grammar

1 Past Simple

Write complete sentences using the prompts.

2 Present Perfect Simple: experience

Complete the sentences with the correct form of the verbs from the box.

do eat see not be read hear

3 questions

Complete the dialogues with question words or phrases.

Vocabulary

4 music

Put the letters in the correct order to make music words.

5 music

Complete the music words.

6 achievements

Choose the correct words in italics.

Pronunciation

7 have and has

Is the pronunciation of the underlined sounds weak (/ə/) or strong (/æ/)?

8 intonation in questions

Does your voice go up (ə) or down (æ) at the end of each question

Тема 3. TASTE (pre-intermediate)

Опрос по грамматике

Употребление конструкции be going to.

Использование времени Present Continuous.

Построение относительных предложений.

Grammar

1 be going to: future plans

Complete the sentences with the correct form of the verbs from the box.

have come move buy organise visit

2 Present Continuous: future arrangement

Write complete sentences using the prompts.

3 defining relative clauses

Choose the correct words in italics.

Vocabulary

4 cooking and eating

Complete each sentence with one word.

5 describing food

Complete the sentences with the words from the box. There are three extra words.

baked boiled fresh fried raw roast savoury spicy sweet

6 easily-confused words

Choose the correct words in italics.

Pronunciation

7 connected speech

Look at the sentences and mark the linking.

8 silent letters

Underline the silent letter in each word.

я.

Тема 4. SURVIVAL (pre-intermediate)

Опрос.

Использование прилагательных сравнительной и превосходной степени.

Построение косвенных вопросов.

Grammar

1 comparative adjectives

Write complete sentences using the prompts.

2 superlative adjectives

Complete the sentences with the superlative form of the adjectives in brackets.

3 indirect questions

Complete the indirect questions.

Vocabulary

4 survival

Complete the sentences with the correct form of the verbs from the box.

achieve build control cope push rely

5 describing people

Choose the correct words in italics.

6 survival equipment

Complete the words for things you would take on a camping trip

Pronunciation

7 emphasising important words

Underline the word in each sentence which we usually give extra stress.

8 intonation in questions

Does your voice go up (ə) or down (æ) at the end of each question?

Тема 5. STAGES (pre-intermediate)

Опрос

Употребление модальных глаголов should, have to, can.

Использование времени Present Perfect Simple.

Grammar

1 should, have to, can: obligation and permission

Rewrite the sentences using the correct form of the modal verbs in brackets.

2 Present Perfect Simple: for and since

Complete the sentences with for or since.

3 used to: past habits

Complete the sentences with the correct form of used to and a verb from the box.

earn wear eat do drive get on

Vocabulary

4 times of life

Put the times of life in the correct order.

5 life activities

Match the verbs from A with the phrases from B.

6 friendship

Complete each sentence with a preposition.

7 good and bad habits

Complete the sentences with the words from the box.

do think eat eat worry be

Pronunciation

8 connected speech

Look at the consonants in bold and circle the consonant that is not pronounced.

Тема 6. PLACES(pre-intermediate)

Опрос

Использование модальных глаголов will, may, might.

Употребление исчисляемых и неисчисляемых имен существительных.

Правила употребления словосочетаний too many, too much.

Grammar

1 will, may, might: prediction

Choose the correct words in italics.

2 countable and uncountable nouns

Choose the correct answer.

3 too, too much/many, (not) enough

Complete the sentences with too, too much/many, (not) enough.

Vocabulary

4 geographical features

Put the letters in the correct order.

5 describing places

Complete the sentences with the words from the box.

romantic unspoilt crowded beautiful impressive relaxing

6 urban environment

Complete each sentence with one or two words.

Pronunciation

7 diphthongs

Put the words in the correct columns.

tour	lake	unspoilt	by	romantic	brown	share
year	mine	sound	there	today	grey	island
soilow	mountain	where	here	boy	road	

Тема 7. BODY(pre-intermediate)

Опрос

Построение условных предложений.

Образование предложений при помощи will/won't

Применение изученной лексики.

Grammar

1 First Conditional

Write complete sentences using the prompts and will/won't.

Choose the correct words in italics.

3 stop, try, remember: gerunds and infinitives

Complete the sentences with the correct form of the verbs from the box.

spend be book drink buy finish

Vocabulary

4 parts of the body

Put the words in the correct column.

ankle eye forehead ear finger elbow palm knee wrist lips thumb

5 describing appearance

Choose the correct answer.

6 describing character/personality

Complete the sentences with the words from the box. There are two extra words.

ambitious easy-going chatty lazy unreliable reserved sensitive organised

7 illness

Complete the illness words.

Pronunciation

8 schwa /ə/ on unstressed syllables

Look at the underlined syllables. Tick (ü) the syllables that are pronounced with a schwa /ə/ and cross (x) the syllables that aren't.

Тема 8. SPEED(pre-intermediate)

Опрос

Образование предложений в Present Simple Passive.

Использование времен Past Continuous and Past Simple.

Grammar

1 Present Simple Passive

Complete the sentences with the correct form of the verbs from the box.

recycle grow send play make spend

2 prepositions of time

Choose the correct answer.

3 Past Continuous and Past Simple

Write complete sentences using the prompts and the Past Continuous or Past Simple.

Vocabulary

4 speed

Complete the sentences with the words and phrases from the box. There are four extra words.

down immediately speed on the go rush
in a hurry top speeding your time limit

5 phrasal verbs: relationships

Complete each sentence with a preposition.

6 measurements

Write the measurements in words.

Pronunciation

7 phrasal verbs: stress

Underline the part of the phrasal verb which has the main stress.

8 was and were

s the pronunciation of the underlined words weak (/wəz/, /wə/) or

strong (/wɒz/, /wɜ:/)?

Тема 9. TRAVEL(pre-intermediate)

Опрос

Образование предложений в Present Perfect Simple, Past Perfect Simple.

Завершите предложения правильной формой глаголов в скобках. Используйте Past Simple или Past Perfect Simple.

Grammar

1 Present Perfect Simple: just, yet, already

Complete the sentences with just, yet or already.

2 verbs with two objects

Put the words in the correct order to make sentences.

3 Past Perfect Simple

Complete the sentences with the correct form of the verbs in brackets. Use the Past Simple or the Past Perfect Simple.

Vocabulary

4 transport and travel

Choose the correct answer.

5 transport and travel

Complete the sentences with the singular or plural form of the words from the box.

commuter traveller passenger pedestrian journey voyage

6 greetings and gifts

Complete the words.

7 -ed and -ing adjectives

Choose the correct words in italics.

Тема 10. INFLUENCE(pre-intermediate)

Опрос

Правило использования артиклей a, an, the.

Правильная форма глагола.

Предлоги.

Grammar

1 would: past habits

Tick (ü) the sentences that are correct. Cross (x) the sentences that are incorrect.

2 articles

Complete the sentences with a, an, the or – (no article).

3 will and be going to: decisions and plans

Complete the sentences with the correct form of the verbs from the box. Use will or be going to.

go take do see stay study

Vocabulary

4 influence

Complete the words about influence.

5 phrasal verbs

Complete the sentences with the correct form of the verbs from the box.

bring come grow look look pick

6 the media Look at the underlined words and put the letters in the correct order.

7 verb + preposition

Complete each sentence with a preposition.

Pronunciation

8 using fillers

Underline the words we use as fillers – to show we want time to think.

Тема 11. MONEY(pre-intermediate)

Опрос

Использование правильной формы глаголов.

Применение изученной лексики.

Grammar

1 Second Conditional

Complete the sentences with the correct form of the verbs in brackets.

2 reported speech

Rewrite the sentences using reported speech.

3 both, either, neither

Choose the correct words in italics.

Vocabulary

4 money

Match the beginnings of the phrases about money (1–5) with the endings (a–e).

5 money

Complete the money words.

6 money in education

Choose the correct answer.

7 verb + preposition

Complete each sentence with a preposition.

Pronunciation

8 emphasising details

Underline the word in each sentence which we usually give extra stress.

Тема 12. WORK(pre-intermediate)

Опрос

Употребление модальных глаголов can, could, конструкции be able to.

Построение предложений в форме Past Simple Passive.

Grammar

1 can, could, be able to: ability

Choose the correct answer.

2 adverbs of manner

Complete the sentences with the adverb form of the adjectives from the box.

quick — bad — good — careful — angry — hard

3 Past Simple Passive

Rewrite the sentences using the Past Simple Passive.

Vocabulary

4 work

Choose the correct words in italics.

5 work

Complete the work words.

6 crime

Complete the sentences with the words from the box. There are six extra words.

community service criminal fine guilty innocent judge
jury police officer punishment steal victim witness

Pronunciation

7 changing word stress

Underline the stressed syllables in the word pairs.

Тема 13. FRIENDS(intermediate)

Опрос

Использование вспомогательных глаголов: do, be, have.

Построение предложений с правильной формой глаголов do, be, have.

Употребление времен Present Simple and Present Continuous.

Построение предложений в Present Perfect Simple and Past Simple. Grammar

1 auxiliary verbs: do, be, have

Complete the sentences with the correct form of do, be or have.

2 Present Simple and Present Continuous

Choose the correct answer in italics.

3 Present Perfect Simple and Past Simple

Complete the sentences with the correct form of the verbs in the box.

fall have know meet see want

Vocabulary

4 relationships

Choose the correct answer (a, b or c).

5 verbs/adjectives + prepositions

Complete the sentences with the correct form of the words in the box + a preposition.

belong good fluent read spend use

6 phrasal verbs

Replace the underlined phrases with a suitable phrasal verb.

Pronunciation

7 intonation in echo questions

Listen to these echo questions. Is the speaker interested (ä) or not interested (æ)? Choose the correct answer.

8 sounds and spelling 'ea'

Listen and write the words in the box in the correct columns.

pleasant upbeat need measure hear teacher heart dead fear ear

Тема 14. MEDIA(intermediate)

Опрос

Построение Относительных предложений.

Пассивный залог.

Употребление изученной лексики.

Grammar

1 defining relative clauses

Complete the sentences with a suitable relative pronoun (who, which, when, where, whose)

2 The passive

Complete the sentences with the correct form of the verbs in the box.

allow ask build pay sell show

3 Past Simple and Past Continuous

Choose the correct answer in italics.

Vocabulary

4 film and TV

Complete the sentences with a suitable word.

5 describing films and TV

Choose the correct answer in italics.

6 news collocations

Choose the correct answer (a, b or c).

Pronunciation

7 sounds: / n / and / ŋ /

Listen and underline the sound you hear.

8 word stress in word endings

Listen and underline the stressed syllable in each word.

Тема 15. LIFESTYLE(intermediate)

Опрос:

Сравнительная и превосходная степень прилагательных.

Применение составных существительных.

Использование изученной лексики.

Grammar

1 Future forms for personal plans

Choose the correct answer in italics.

2 comparatives and superlatives

Complete the sentences using the correct form of the adjectives from the box. You may need to use some extra words.

bad big exciting funny good useful

3 Future possibility

Rewrite the sentences using the words in brackets.

Vocabulary

4 home

Complete the sentences.

5 compound nouns

Complete the sentences.

6 prefixes and suffixes

Complete the sentences using the correct form of the words in brackets.

Pronunciation

7 word stress in compound nouns

Listen and underline the stressed word in each compound noun.

8 word stress in compound nouns

Listen and write down the words you hear.

Тема 16. WEALTH(intermediate)

Опрос

Использование модальных глаголов выражающих обязательство и запрет.

Построение придаточных предложений нулевого и первого типа при помощи слов if / when / unless / as soon as.

Grammar

1 question tags

Complete the sentences.

2 modal verbs of obligation and prohibition

Rewrite the sentences using a suitable modal verb.

3 Zero and First Conditional with if / when / unless / as soon as

Choose the correct answer (a, b or c).

Vocabulary

4 personal qualities

Complete the sentences with the correct word.

5 money-related words

Complete the sentences with the words from the box. There are six extra words.

afford	a bargain	cash	checkout	credit card	impulse buy
price comparison websites	refund	shop around	the sales		

6 confusing words

Choose the correct answer in italics.

Pronunciation

7 intonation in question tags

Listen to these questions. Do they go up (ä) or down (æ) at the end?

8 connected speech

Listen and underline the silent letters (t and d).

Тема 17. FREE TIME(intermediate)

Опрос:

Построение предложений в Present Perfect Simple and Present Perfect Continuous.

Использование глаголов с инфинитивом -ing.

Употребление исчисляемые и неисчисляемые существительных.

Grammar

1 Present Perfect Simple and Present Perfect Continuous

Complete the sentences with the correct form of the verbs in the box.

do go out know live read run

2 verb patterns with infinitive or -ing.

Complete the sentences with the correct form of the verb in brackets.

3 countable / uncountable nouns

Choose the correct answers in italics.

Vocabulary

4 leisure activities

Complete the sentences with the correct words.

5 pastimes

Which is the odd-one-out?

6 explaining what you mean

Put these words in the correct order.

Pronunciation

7 weak forms

Listen and tick (ü) the sentences where you hear the weak form of been.

8 sounds and spelling 'a'

Listen and put the words in the box into the correct column.

band stage match fan game player catchy track straight base

Тема 18. INTRODUCTIONS (Business English)

Опрос

Употребление **Present simple and continuous.**

Использование изученной лексики.

1. New language Present simple and continuous
2. Vocabulary Etiquette for introductions
3. New skill Introducing yourself and others

Тема 19. GETTING TO KNOW COLLEAGUES (Business English)

Опрос

Употребление **Past simple and past continuous.**

Использование изученной лексики.

1. New language Past simple and past continuous
2. Vocabulary Sharing past experiences
3. New skill Talking about past experiences
4. Vocabulary Departments and roles

Тема 20. DELEGATING TASKS (Business English)

Опрос

Использование модальных глаголов.

Употребление изученной лексики.

1. New language Modal verbs for obligation
2. Vocabulary Delegation and politeness
3. New skill Delegating tasks to colleagues

Тема 21. WRITING A REPORT (Business English)

Опрос**Построение предложений в Past perfect and past simple.****Использование изученной лексики.**

1. New language Past perfect and past simple
2. Vocabulary Formal business English
3. New skill Writing reports
4. Vocabulary Money and finance

Тема 22. MAKING APOLOGIES (Business English)

Опрос**Построение предложений в Present perfect continuous.****Использование изученной лексики.**

1. New language Present perfect continuous
2. Vocabulary Apologies
3. New skill Apologizing on the telephone

Тема 23. MAKING PLANS BY EMAIL (Business English)

Опрос**Использование изученной лексики.**

1. Vocabulary Communication technology
2. New language Email language
3. Vocabulary Meetings and workshops
4. New skill Making plans

Тема 24. KEEPING CLIENTS INFORMED (Business English)

Опрос**Использование изученной лексики**

1. New language Continuous tenses
2. Vocabulary Arrangements and schedules
3. New skill Keeping clients informed

Тема 25. INFORMAL COMMUNICATION (Business English)

Опрос**Применение изученной лексики.**

1. New language Phrasal verbs
2. Vocabulary Arrangements and plans
3. New skill Keeping co-workers informed

Тема 26. ADVICE AND SUGGESTIONS (Business English)

Опрос**Использование модальных глаголов.****Проверка знаний изученной лексики.**

1. New language Modal verbs for advice

- 2.Vocabulary Workplace pressures
- 3.New skill Giving advice

Тема 27. TALKING ABOUT ABILITIES (Business English)

Опрос

Проверка знаний изученной лексики.

- 1. Vocabulary Management, leadership, and skills
- 2.New language Modal verbs for abilities
- 3.Vocabulary Workplace skills
- 4. New skill Describing abilities

Тема 28. COMPARING AND CONTRASTING (Business English)

Опрос

Использование изученной лексики.

- 1.New language Discourse markers
- 2. Vocabulary Teamwork and team building
- 3. New skill Expressing your ideas

Тема 29. CHECKING INFORMATION (Business English)

Опрос

Построение вопросов к подлежащему,разделительных вопросов.

Использование изученной лексики.

- 1. New language Subject questions, question tags
- 2. Vocabulary Polite checks and echo questions
- 3. New skill Checking information

Тема 30. JOB DESCRIPTIONS (Business English)

Опрос

Использование изученной лексики.

- 1. Vocabulary Industries and professional attributes
- 2. New language Articles
- 3.Vocabulary Job descriptions and applications
- 4. New skill Describing a job

Тема 31. APPLYING FOR A JOB (Business English)

Опрос

Использование изученной лексики.

- 1. New language Dependent prepositions
- 2. Vocabulary Cover-letter vocabulary
- 3.New skill Writing a cover letter

Тема 32. JOB INTERVIEWS (Business English)

Опрос

Использование изученной лексики

- 1. New language Relative clauses
- 2.Vocabulary Job interviews
- 3.New skill Describing your achievements in detail

Тема 33. STRUCTURING A PRESENTATION (Business English)

Опрос

Использование изученной лексики.

1. Vocabulary Office and presentation equipment
2. New language Signposting language
3. Vocabulary Presentation equipment
4. New skill Structuring a presentation

Тестирование

Тема 1. 24 HOURS (pre-intermediate)

Grammar

1 Present Simple

Complete the sentences with the correct form of the verbs in brackets.

Mike doesn't like getting up early. (-) (like)

- 1 How often _____ you _____ a newspaper? (read)
 - 2 Sally _____ for a swim every Wednesday. (+) (go)
 - 3 We _____ television at the weekend. (-) (watch)
 - 4 Why _____ Luke _____ his emails every five minutes? (check)
 - 5 My grandmother _____ a nap after lunch every afternoon. (+) (have)
- _____/10

2 adverbs of frequency

Put the adverbs of frequency in the correct place.

We go to concerts. (never)

We never go to concerts.

- 1 Julia is late for work. (always)
_____.
 - 2 My neighbours play tennis. (a couple of times a week)
_____.
 - 3 I am busy on Tuesday evenings. (usually)
_____.
 - 4 You do any exercise. (never)
_____.
 - 5 Steve has a holiday in the sun. (at least once a year)
_____.
- _____/10

3 Present Simple or Present Continuous?

Underline the correct words in italics.

What do you do/are you doing at the moment?

- 1 I don't know/am not knowing the answer to your question.
 - 2 Dad reads/is reading a magazine so don't talk to him.
 - 3 I go/am going for a swim every time I'm stressed.
 - 4 How often do you go/are you going to the cinema?
 - 5 We enjoy/are enjoying our holiday because Italy is a beautiful country.
- _____/10

Vocabulary

4 verb-noun phrases about daily routine

Complete the sentences with a suitable verb.

Hans takes the train at 7:30 every morning.

- 1 I usually _____ to the radio when I'm driving to work.

- 2 Chris _____ television every day.
 - 3 Teenagers often _____ shopping at the weekends.
 - 4 I always _____ a lie-in on Sundays.
 - 5 We hardly ever _____ for a walk together.
- _____/10

5 going out

Complete the words.

Jana often goes to the cinema because she loves films.

- 1 I never go c _____ because I don't like dancing or loud music.
 - 2 We go to m _____ because we love the theatre and singing.
 - 3 In the winter a lot of people go i _ _ s _ _ _ _ _ on the river near our house.
 - 4 I go to every e _ _ _ _ _ _ _ _ at the National Gallery because I love paintings.
 - 5 When we visit other cities we usually go on a guided t _ _ _ so we can learn about the history and culture of the place.
- _____/10

6 describing your day and lifestyle

Complete the sentences with the adjectives from the box. There are two extra words.

boring busy exciting fun lazy relaxing stressful unusual

Tom is always so busy. He never has time to relax.

- 1 My life is quite _____ because I do the same thing every day.
 - 2 Dan's job is very _____ because he's a doctor so he works long hours and doesn't sleep much.
 - 3 Mark is so _____. He doesn't do anything.
 - 4 I have an _____ job because every day is different.
 - 5 My weekends are usually very _____ because I have a lie-in and then I read the newspapers and watch television. Perfect!
- _____/10

Pronunciation

7 sentence stress

Underline the words we usually stress.

I really like watching television.

- 1 John quite enjoys going to the cinema.
- 2 I can't stand doing nothing.
- 3 Louise isn't keen on playing tennis.
- 4 Paul absolutely loves watching football.
- 5 We really hate doing our homework.

_____/10

8 do and does

Is the pronunciation of the underlined words weak (/də/, /dəz/) or strong (/du:/, /dʌz/)?

Do you get up early? weak

- 1 A: Does your brother play tennis?
B: Yes, he does. _____
- 2 Do you often go out for dinner? _____
- 3 Does Mike enjoy his job? _____
- 4 A: Do you want to meet up later?
B: Yes, I do. _____
- 5 When do you want to see that new film? _____

___/10

Тема 2. MUSIC (pre-intermediate)

Grammar

1 Past Simple

Write complete sentences using the prompts.

What / you / buy / at the supermarket?

What did you buy at the supermarket?

-

1 We / not sell / our old car last year

_____.

2 I / see / a good film yesterday

_____.

3 Sarah / teach / English / for twenty years

_____.

4 Paul / be / a good ice hockey player

_____.

5 When / you / leave / the US?

_____.

___/10

2 Present Perfect Simple: experience

Complete the sentences with the correct form of the verbs from the box.

do eat see not be read hear

We've done a lot of grammar exercises this week.

1 _____ you ever _____ of a band called Midlake? They're really good.

2 I _____ to many countries because I don't like flying.

3 Jack _____ Mariah Carey in concert three times.

4 I _____ all the Harry Potter books – I love fantasy books.

5 _____ you ever _____ sushi?

___/10

3 questions

Complete the dialogues with question words or phrases.

A: When did you go to Canada?

B: In 2005.

1 A: _____ did you become a doctor?

B: I wanted to help people.

2 A: _____ did your iPhone cost?

B: \$400.

3 A: _____ did the concert last?

B: Almost 3 hours.

4 A: _____ do you go swimming?

B: Once a week.

5 A: _____ were you born?

B: In Amsterdam

_____/10

Vocabulary

4 music

Put the letters in the correct order to make music words.

talin

Latin

-

1 cheton

2 slaclasci

3 gragee

4 avyeh latme

5 tunryco

_____/10

5 music

Complete the music words.

Is Chris Martin the lead singer with Coldplay?

1 What are they singing about? I can't understand any of the l _____. .

2 There are usually about twelve songs on an a _____. .

3 Robbie Williams was in a band called Take That before he left and went s _____. .

4 Mozart is my favourite c _____. . I love the music he wrote for the piano.

5 Their last record was a f _____. and didn't sell many copies.

_____/10

6 achievements

Choose the correct words in *italics*.

I learned to speak/talk French and German when I was at school.

1 I've always made/done a lot of work for charity.

2 I wanted to earn/take a lot of money when I was young.

3 I passed/did my driving test yesterday. I'm so pleased.

4 I did/won an award for journalism when I was a student.

5 When I was twenty-five I said/gave a speech at an international conference.

_____/10

Pronunciation

7 have and has

Is the pronunciation of the underlined sounds weak (/ə/) or strong (/æ/)?

Have you ever been to Mexico?

weak

-
- 1 A: Has Joanna ever met your parents?
B: Yes, she has.
 - 2 A: Have your brothers ever played basketball?
B: Yes, they have.
 - 3 A: Have you ever been to New York?
B: No, we haven't.
 - 4 A: Has ever seen a live concert?
B: Yes, he has.
 - 5 A: Have the Browns ever invited you to their house?
B: No, they haven't.

____/10

8 intonation in questions

Does your voice go up (ä) or down (æ) at the end of each question?

What kind of music do you enjoy listening to?

__æ__

- 1 Have you ever been to a classical concert?
- 2 When do you usually listen to music?
- 3 Why haven't you bought the new Shakira CD yet?
- 4 Do you like listening to heavy metal?
- 5 Which bands have you seen live in concert?

____/10

Tema 3. TASTE (pre-intermediate)

Grammar

- 1 be going to: future plans

Complete the sentences with the correct form of the verbs from the box.

have come move buy organise visit

Marco 's going to have a gap year before he goes to university.

- 1 I _____ a new car this year because I don't have any money.
- 2 _____ you _____ your cousins in Norway this summer?
- 3 We _____ soon because our house is too small.
- 4 I _____ a surprise party for Erica because it's her birthday on Saturday.
- 5 Ben and Carol _____ for dinner this evening because they're very busy at work.

____/10

- 2 Present Continuous: future arrangements

Write complete sentences using the prompts.

I / not / see / Peter this evening

I'm not seeing Peter this evening.

- 1 you / play tennis / on Saturday

- 2 We / go / to the new Indian restaurant tomorrow

- 3 Why / you / not / come to my party

- 4 We / invite / our new neighbours / over this weekend

5 Tom / not / go / to Australia now

____/10

3 defining relative clauses

Choose the correct words in italics.

That's the dessert which/what you ordered, isn't it?

- 1 This is the house that/where I was born.
- 2 Is that the Chinese restaurant where/which you had your birthday celebration?
- 3 Tina is the woman which/who works in the local café.
- 4 Did you enjoy the film that/who you watched yesterday?
- 5 I really liked the fish who/which you cooked for me.

____/10

Vocabulary

4 cooking and eating

Complete each sentence with one word.

Fish and chips is the traditional dish of England.

- 1 I'm _____ to nuts so I can't eat them at all.
- 2 I'm going to start a _____ tomorrow because I want to lose some weight.
- 3 We'd like to order our meal, so could we have the _____ please?
- 4 I'm a _____ so I don't eat meat or fish.
- 5 Can you give me your chocolate cake _____ – it's so delicious.

____/10

5 describing food

Complete the sentences with the words from the box. There are three extra words.

baked boiled fresh fried raw roast savoury spicy sweet

My father cooks roast beef every Sunday.

- 1 I bought lots of _____ fruit and vegetables at the market yesterday.
- 2 The Japanese eat sushi which is _____ fish. This can be quite strange if you haven't tried it before.
- 3 I love _____ food like Indian and Thai curries.
- 4 Michael likes _____ food so he always has a dessert when we go out.
- 5 _____ food isn't healthy because there's a lot of fat in it.

____/10

6 easily-confused words

Choose the correct words in italics.

It's important to keep your recipe/receipt when you buy something new.

- 1 There are a lot of celebrity chefs/chiefs who have cookery programmes on TV now.
- 2 We bought a new cook/cooker last week.
- 3 What's the plate/dish of the day today, please?
- 4 Lucy is very sensitive/sensible and always knows when I'm feeling sad.
- 5 My parents have so many arguments/discussions about money. My dad starts shouting and they both get angry.

____/10

Pronunciation

7 connected speech

Look at the sentences and mark the linking.

What_ are your plans for the next two years?

- 1 I want to work in a café as a waiter in Ireland.
- 2 I'm going to travel around the world on my own.
- 3 Dan's going to get a job as an engineer.
- 4 I'm going to arrive in an hour.
- 5 When are you having a break?

____/10

- 8 silent letters

Underline the silent letter in each word.

hour

- 1 island
- 2 knife
- 3 vegetable
- 4 Wednesday
- 5 receipt

____/10

Tema 4. SURVIVAL (pre-intermediate)

Grammar

- 1 comparative adjectives

Write complete sentences using the prompts.

You / intelligent / me

You're more intelligent than me.

- 1 Dan / big / his brother

_____.

- 2 English / easy / German

_____.

- 3 Rock music / loud / classical music

_____.

- 4 My exam results / good / Claudia's

_____.

- 5 Pasta / tasty / rice

_____.

____/10

- 2 superlative adjectives

Complete the sentences with the superlative form of the adjectives in brackets.

Paul is the most interesting person I know. (interesting)

- 1 That was _____ holiday we've ever had. (bad)

- 2 Who's _____ student in your class? (funny)

- 3 Which country is _____ south? (far)

- 4 Hannah's _____ member of the team. (young)

- 5 Who's _____ person you've ever met? (famous)

____/10

- 3 indirect questions

Complete the indirect questions.

Does Martin work here?

Do you know if/whether Martin works here?

- 1 Where did Jack go?

Do you know _____?

- 2 Has Stephen got a penknife?

Can you tell me _____ ?

3 What time does the post office open?

Do you know _____ ?

4 Why is Julia always late?

Can you tell me _____ ?

5 Can I use your computer?

Do you mind _____ ?

_____/10

Vocabulary

4 survival

Complete the sentences with the correct form of the verbs from the box.

achieve build control cope push rely

You really have to push yourself when you're tired and cold.

1 We _____ a shelter in the forest so we didn't get wet when it rained.

2 You have to _____ your fear if you want to succeed.

3 When you _____ your goals you feel fantastic.

4 It's important to _____ on your own strength.

5 We all _____ with fear in different ways.

_____/10

5 describing people

Choose the correct words in italics.

Max is very fit/talented because he trains every day.

1 Fran is very confident/reliable. She always does what she says she'll do.

2 Neil isn't afraid of anything. He's really determined/brave.

3 Barbara is so funny/confident. She always makes us laugh when things are hard.

4 Charles is a good person to have on the team. He's very talented/motivated and always helps us keep trying when we don't think we can do something.

5 Peter's very generous/intelligent. He often buys us presents and pays for our meals.

_____/10

6 survival equipment

Complete the words for things you would take on a camping trip.

t e n t

1 t _ _ _ h

2 b _ _ _ k _ t _

3 s _ i _ s _ _ s

4 p _ _ k _ i f _

5 f i _ _ _ - a _ d k _ _

_____/10

Pronunciation

7 emphasising important words

Underline the word in each sentence which we usually give extra stress.

I can stay here for a bit longer.

1 The job I'm doing now is much more interesting than my last one.

2 Thomas is a lot taller than Mark.

3 I'd say that London is a bit more expensive than Berlin.

4 Rachel's much more ambitious than her brother.

5 This is a lot more difficult than I expected it would be.

6 My brother is very excited about going to university.

___/12

8 intonation in questions

Does your voice go up (□) or down (□) at the end of each question?

Do you mind if I borrow the car for an hour? _ □ _

- 1 Where's the train station? _____
- 2 Do you know where the train station is, please? _____
- 3 Could you tell me if there's a garage near here? _____
- 4 Where's the garage? _____

___/8

Tema 5. STAGES (pre-intermediate)

Grammar

1 should, have to, can: obligation and permission

Rewrite the sentences using the correct form of the modal verbs in brackets.

It's a good idea to write down all the new words you learn. (should)

You should write down all the new words you learn.

- 1 It's illegal to learn to drive before you're seventeen in the UK. (can)
_____.
- 2 You need to study hard to get into a good university. (have)
_____.
- 3 It isn't a good idea to eat so much junk food. (should)
_____.
- 4 It isn't necessary to call me every day when you're away. (have)
_____.
- 5 In the UK, it's OK to get married when you're sixteen if your parents agree. (can)
_____.

___/10

2 Present Perfect Simple: for and since

Complete the sentences with for or since.

I've lived in this house for ten years.

- 1 We haven't seen Chris _____ New Year's Day.
- 2 I've known Pat _____ ages.
- 3 I've been a vegetarian _____ I was a child.
- 4 Maria has had English lessons every day _____ she moved to Australia.
- 5 Nicola hasn't had a job _____ a long time.

___/10

3 used to: past habits

Complete the sentences with the correct form of used to and a verb from the box.

earn wear eat do drive get on

We didn't use to do any sport but now we play tennis regularly.

- 1 I _____ glasses, but now I have contact lenses.
- 2 Dad _____, but now he's too old to have a car.
- 3 _____ you _____ meat or have you always been a vegetarian?
- 4 John and Petra _____ well, but now they don't speak to each other.
- 5 I _____ much money, but now I do.

___/10

Vocabulary

4 times of life

Put the times of life in the correct order.

baby middle-aged person toddler retired person young adult adolescent child

baby 1 _____ 2 _____ 3 _____ young adult 4 _____ 5 _____
_____/10

5 life activities

Match the verbs from A with the phrases from B.

A B

get married

1 earn a a place of your own

2 learn b your grandchildren

3 look after c a good salary

4 get d children

5 have e to drive

_____/10

6 friendship

Complete each sentence with a preposition.

I love catching up with friends after I've been away for a while.

1 I've lost touch _____ everyone I was at school with.

2 Promise you'll keep _____ touch when you move.

3 I never got _____ with my neighbours – they were so unfriendly.

4 Jane got _____ touch with me last week after years of silence.

5 I don't want to fall _____ with you over such a stupid little thing.

_____/10

7 good and bad habits

Complete the sentences with the words from the box.

do

think

eat

eat

worry

be

Sarah knows she should eat less junk food, but she really enjoys it.

1 Try not to _____ about things. It's better to stay calm.

2 I'm trying to _____ healthily this month before my beach holiday.

3 My parents are retired, but they still try to _____ mentally active.

4 To achieve your goals, you have to work hard, but it's also important to _____ positively.

5 Everyone should _____ some physical exercise three times a week.

_____/10

Pronunciation

8 connected speech

Look at the consonants in bold and circle the consonant that is not pronounced.

I can't go out every night as it's much too expensive.

1 I really shouldn't spend so much time on the computer as it's bad for my eyes.

2 Paul can't make it to your party on Saturday – he's really sorry.

3 Can't we meet up this evening?

4 You shouldn't promise to help if you know you can't.

5 We really shouldn't be here now.

_____/10

1 will, may, might: prediction

Choose the correct words in *italics*.

Alex might not/won't go to the cinema with you because he doesn't like films.

- 1 I don't think Sam will/might come to your party.
- 2 We're not sure, but we may/will go for a walk this afternoon.
- 3 I hope you won't/may not be late again.
- 4 Suzanne will/might be at home this evening, but she doesn't know yet.
- 5 We won't/might not go on holiday this year – it depends on my bonus.

___/10

2 countable and uncountable nouns

Choose the correct answer.

I don't have _____ free time at the moment.

- a much b a c some

1 I never put _____ salt on my food.

- a some b any c a few

2 Could I give you _____ advice?

- a an b any c some

3 I've got _____ free tickets for the concert if you want to come.

- a a little b a few c many

4 How _____ homework do you have to do every day?

- a much b many c few

5 Do you have _____ DVDs?

- a a lot b much c many

___/10

3 too, too much/many, (not) enough

Complete the sentences with too, too much/many, (not) enough.

I always eat too quickly and then I have stomachache.

1 I've got _____ work to do today – why don't you ask Sarah to help you?

2 There aren't _____ hours in the day!

3 I've got _____ clothes. You can have some of them if they fit you.

4 Do you have _____ money for your plane ticket?

5 As King Edward VIII's wife once said, 'you can never be _____ rich'.

___/10

Vocabulary

4 geographical features

Put the letters in the correct order.

ostca coast

1 atuinmon _____

2 lfcfi _____

3 srotef _____

4 ebhac _____

5 kael _____

___/10

5 describing places

Complete the sentences with the words from the box.

romantic unspoilt crowded beautiful impressive relaxing

We sat on the beach and looked up at the stars – it was so romantic!

- 1 There were so many people on the beach. It was much too _____ for me.
- 2 Our holiday was very _____ as we just sat by the pool and read.
- 3 Some parts of Scotland are completely _____ because very few people live there.
- 4 Flying over the Alps is very _____ because you realise how huge the mountains are.
- 5 I think the Taj Mahal is one of the most _____ buildings in the world.

____/10

6 urban environment

Complete each sentence with one or two words.

There's an Olympic size swimming pool and lots of tennis courts at the new leisure centre in town.

- 1 Have you been to the new exhibition at the _____ ?
- 2 There's a _____ in front of the house so you can catch your bus from there.
- 3 Would you like to go to the _____ this evening? They're showing the new film with George Clooney.
- 4 Mum is in _____ because she had an operation last week.
- 5 I must take my books back to the _____ – I've had them for a month and I'll have to pay a fine now.

____/10

Pronunciation

7 diphthongs

Put the words in the correct columns.

tour	lake	unspoilt	by	romantic	brown	share
year	mine	sound	there	today	grey	island
soil	low	mountain	where	here	boy	road

/eɪ/ /aɪ/ /ɔɪ/ /əʊ/ /aʊ/ /ɪə/ /eə/ /ʊə/

bay like noise coast town near hair sure

____ soil _____

____/20

Tema 7. BODY(pre-intermediate)

Grammar

1 First Conditional

Write complete sentences using the prompts and will/won't.

we / not have / enough money / we / not go / to the cinema

If we don't have enough money, we won't go to the cinema.

- 1 I / come over / you / need / my help

_____.

- 2 it / stop / raining / we / probably go / for a walk

_____.

- 3 Maria / be / upset / you / not call / her

_____.

- 4 I / stop / eating chocolate / I / lose / weight

_____.

- 5 I / pay / you later / you / get / two tickets for the concert

_____.

____/10

2 gerunds and infinitives

Choose the correct words in italics.

I really don't want to go/going to the party.

- 1 We hope to see/seeing you soon.
- 2 I suggest to take/taking some time off – things must be very stressful at the moment.
- 3 I always avoid to travel/travelling in the summer – it's so busy.
- 4 Do you promise to help/helping me?
- 5 Let's arrange to meet/meeting at the new gallery.

___/10

3 stop, try, remember: gerunds and infinitives

Complete the sentences with the correct form of the verbs from the box.

spend be book drink buy finish

Please stop being so aggressive.

- 1 I'll try _____ this article today because I know it's urgent.
- 2 Did you remember _____ a table for this evening?
- 3 Anna stopped _____ a bottle of water before the meeting.
- 4 Why don't you try _____ hot milk before you go to bed if you can't sleep?
- 5 I remember _____ a lot of time with my cousins when we were young.

___/10

Vocabulary

4 parts of the body

Put the words in the correct column.

ankle eye forehead ear finger elbow palm knee wrist lips thumb
hand leg head arm

_____ ear _____

___/10

5 describing appearance

Choose the correct answer.

I'm very _____ so I have to be careful when I go out in the sun.

a fair-skinned b dark-skinned c attractive

1 Both of Jason's parents are of medium height – around 1 metre 70 centimetres, but he is 1 metre 90 centimetres which is very _____ .

a short b tall c fat

2 I can't believe how _____ Jenny is. She's lost so much weight.

a tall b skinny c short

3 Dan does a lot of sport. That's why he has such _____ legs.

a muscular b overweight c ugly

4 Doctors are worried about the number of children who are now _____ because they eat too much junk food and don't exercise.

a overweight b slim c muscular

5 Men who become models are usually tall, slim and _____ .

a beautiful b ugly c handsome

___/10

6 describing character/personality

Complete the sentences with the words from the box. There are two extra words.

ambitious easy-going chatty lazy unreliable reserved sensitive organised

Pete is so unreliable at the moment. He's late for work and doesn't do his work on time.

1 Mel is so _____. He just sits around all day doing nothing.

2 My mother is so _____. She knows exactly where everything is.

- 3 My neighbour is very _____. He'll talk to anyone about anything.
 4 Caroline is very _____. She has four children, but she never gets stressed.
 5 I think I'm quite _____. I don't talk openly with people until I know them well.
 ____/10

7 illness

Complete the illness words.

I feel really sick. Maybe it was the fish we had at the restaurant yesterday.

- 1 I've got terrible b _____ from carrying lots of heavy shopping.
 2 I can't really speak because of my sore t _____.
 3 I must go to the dentist. I've had t _____ for over a week now.
 4 Please turn that music down. I've got a bad h _____ and need silence.
 5 What's that r _____ on your hands? Are you allergic to something?
 ____/10

Pronunciation

8 schwa /ə/ on unstressed syllables

Look at the underlined syllables. Tick (□) the syllables that are pronounced with a schwa /ə/ and cross (x) the syllables that aren't.

You're so organised. _ □ _

- 1 Please don't avoid me. _____
 2 Jack is such an open person. _____
 3 I'm sorry I don't remember your name. _____
 4 Don't wait for Jules – he's so unreliable. _____
 5 Michael is very reserved. _____
 ____/10

Tema 8. SPEED(pre-intermediate)

Grammar

1 Present Simple Passive

Complete the sentences with the correct form of the verbs from the box.

recycle grow send play make spend

Our newspapers are recycled every week.

- 1 How much money _____ on junk food every year?
 2 Tofu _____ from soya beans.
 3 Millions of text messages _____ every hour.
 4 Most football matches in England _____ at the weekend.
 5 A lot of the world's rice _____ in China.
 ____/10

2 prepositions of time

Choose the correct answer.

My birthday was _____ a Saturday this year.

a on b in c at

1 Max fell asleep _____ the beginning of the film.

a on b in c at

2 We usually go on holiday _____ August.

a on b in c at

3 I always leave work _____ 5 o'clock.

a on b in c at

4 What did you do _____ New Year's Day?

a on b in c at

5 I enjoy reading the paper _____ the morning.

a on b in c at

____/10

3 Past Continuous and Past Simple

Write complete sentences using the prompts and the Past Continuous or Past Simple.

I / drive / home / when it / start / to rain

I was driving home when it started to rain.

1 I / watch / TV / when the phone / ring

2 While I / look through my photos / Rachel play computer games

3 We / talk about Katie / when she / come over

4 While / Marco / play tennis / it / start / to rain

5 Where / you / go / when I / see you yesterday

?.

____/10

Vocabulary

4 speed

Complete the sentences with the words and phrases from the box. There are four extra words.

down immediately speed on the go rush

in a hurry top speeding your time limit

You should slow down because you're driving too fast.

1 Take _____. We don't have to hurry.

2 I think the speed _____ here is 100 kmph.

3 Dad is always _____. He doesn't like to sit down and relax.

4 I don't like driving in the _____ hour because there are too many cars and buses.

5 Can you be quick please? I'm _____.

____/10

5 phrasal verbs: relationships

Complete each sentence with a preposition.

Rob asked me out on a date last week.

1 I don't think I'll ever get _____ Sarah. She was the love of my life.

2 I can't believe James is going _____ with Alice. What does he see in her?

3 Steve and Anne split _____ a few weeks ago, but they're both unhappy.

4 I'd like to take you _____ on a date sometime soon if you're free.

5 Why do you put _____ with Michael's bad behaviour?

____/10

6 measurements

Write the measurements in words.

9 $\frac{3}{4}$ minutes nine and three-quarter minutes

1 32.9 centimetres _____ centimetres

2 150 kilometres per hour _____ kilometres per hour

3 4.18 seconds _____ seconds

4 2 $\frac{1}{2}$ kilograms _____ kilograms

5 1,576 metres _____ metres

____/10

Pronunciation

7 phrasal verbs: stress

Underline the part of the phrasal verb which has the main stress.

Peter asked me out yesterday.

- 1 I'll never get over John.
- 2 Did you know that Rob is going out with Naomi?
- 3 I split up with Martin last week.
- 4 How do you put up with such noise?
- 5 I've grown apart from my family over the last few years.

____/10

8 was and were

Is the pronunciation of the underlined words weak (/wəz/, /wə/) or strong (/wɒz/, /wɜ:/)?

Was Holly at the gym yesterday? weak

- 1 A: Were your parents happy about the news?
B: Yes, they were. _____
- 2 Were you dancing at Mike's party?! _____
- 3 A: Wasn't it hot yesterday?
B: Yes, it was. _____
- 4 Was that new French film showing at the cinema last week? _____
- 5 A: Were you talking to Fred just now?
B: Yes, I was. _____

____/10

Tema 9. TRAVEL(pre-intermediate)

Grammar

1 can, could, be able to: ability

Choose the correct answer.

I can't play the piano very well because I'm not musical.

a can't b couldn't c can

1 I _____ get tickets for the men's tennis final yesterday and it was a brilliant match.

a wasn't able to b was able to c could

2 _____ you speak English when you were a child?

a Can b Can't c Could

3 I _____ swim when I was young because I was afraid of water.

a was able to b couldn't c can't

4 _____ catch the early train home last Friday?

a Were you able to b Are you able to c Can you

5 I _____ cook well because my mother is a chef and she has taught me a lot.

a can b can't c wasn't able to

____/10

2 adverbs of manner

Complete the sentences with the adverb form of the adjectives from the box.

quick bad good careful angry hard

Julia speaks very quickly so I don't always understand her.

- 1 Dan looked at me really _____ because I interrupted him.
- 2 Children often behave _____ when they're tired.
- 3 I'm working really _____ at the moment because I'm applying for promotion.
- 4 You play the piano very _____. I didn't know you were so talented.

5 Mum always drives _____ and doesn't exceed the speed limit.
_____/10

3 Past Simple Passive

Rewrite the sentences using the Past Simple Passive.

My grandfather ran the company for years.

The company was run by my grandfather for years.

1 They offered me the job yesterday.

I _____.

2 The police arrested the young man.

The young man _____.

3 They asked Tom a lot of questions at the interview.

Tom _____.

4 They stole a TV and a laptop from the shop.

A TV _____.

5 They received a lot of application forms.

A lot of _____.

_____/10

Vocabulary

4 work

Choose the correct words in *italics*.

I resigned/*got* promoted because I wasn't enjoying my job.

1 I'm very lucky that I have a high/low salary and can afford a nice lifestyle.

2 The secretary/*receptionist* usually welcomes you at the entrance to a company.

3 The company has 1000 employers/*employees*.

4 At the end of the year everyone gets a good wage/*bonus*.

5 I worked as a sales rep/*sales assistant* in our local bookshop every Saturday when I was at school.

_____/10

5 work

Complete the work words.

What qualifications do you need to become a doctor?

1 Please fill in this a _____ form if you want to apply for the job.

2 I do s _____ work so my hours are different every week and I often work at night.

3 We all have to wear a u _____ when we're at work. Mine is blue and white and quite smart.

4 I hope I'll get p _____ soon. I've done well and I want more responsibility.

5 I don't have much e _____ as a doctor – I only qualified a few months ago.

_____/10

6 crime

Complete the sentences with the words from the box. There are six extra words.

community service criminal fine guilty innocent judge

jury police officer punishment steal victim witness

John had to pay a fine for speeding.

1 The young man did fifty hours of _____ for vandalising the bus stop.

2 The girl continued to say she was innocent, although a reliable _____ saw the crime.

3 The _____ who arrested the boys took them to the police station.

4 Our neighbour was the _____ of a crime. Someone stole her bag while she was in the supermarket.

5 The twelve members of the _____ all agreed that she was guilty.

_____/10

Pronunciation

7 changing word stress

Underline the stressed syllables in the word pairs.

photograph photographer

1 interviewer interviewee 6 qualify qualification

2 national nationality 7 resign resignation

3 imagine imagination 8 geography geographical

4 employer employee 9 possible possibility

5 applicant application 10 secretary secretarial

___/20

Tema 10. INFLUENCE(pre-intermediate)

Grammar

1 Present Perfect Simple: just, yet, already

Complete the sentences with just, yet or already.

Haven't you recovered from the long journey yet?

1 We've _____ come back from a great holiday. We got home at midnight.

2 We haven't unpacked _____ .

3 James has _____ done the homework, although the deadline is next week.

4 Have you called Dan _____ ? I'm sure he'll want to see you.

5 Jean's birthday is tomorrow, but I've _____ given her our presents.

___/10

2 verbs with two objects

Put the words in the correct order to make sentences.

husband / I / to / my / news / the / gave

I gave the news to my husband.

1 lots / sent / We / of / you / postcards

_____ .

2 show / our / you / Can / photos / we

_____ ?

3 some / children / I / souvenirs / the / bought

_____ .

4 David / did / she / that / to / book / give / Why

_____ ?

5 Carla / I / a / letter / wrote / long

_____ .

___/10

3 Past Perfect Simple

Complete the sentences with the correct form of the verbs in brackets. Use the Past Simple or the Past Perfect Simple.

When I got (get) home, the children had already gone (already go) to bed.

1 I _____ (spend) an hour on the phone when somebody _____ (disconnect) me.

2 When we _____ (arrive) at the airport, I realised I _____ (forget) my passport.

3 _____ (you meet) John before you _____ (come) on holiday with us?

4 I _____ (not be) on a plane before we _____ (fly) to the US.

5 We _____ (be) very tired because we _____ (be) in a meeting all day.

___/10

Vocabulary

4 transport and travel

Choose the correct answer.

We took our bicycles on the _____ when we travelled from England to Ireland.

a lorry b ferry c moped

1 We _____ our train so we had to wait for the next one.

a missed b took c caught

2 We travelled around France _____ car.

a in b by c on

3 When we got _____ the bus we went to look for a cheap hotel.

a in b out of c off

4 Be careful when you get _____ the car.

a out of b off c on

5 My daughter is learning to _____ a bicycle.

a catch b take c ride

____/10

5 transport and travel

Complete the sentences with the singular or plural form of the words from the box.

commuter traveller passenger pedestrian journey voyage

There are always a lot of travellers in Thailand – mostly young people visiting different places in Asia.

1 I prefer to drive the car – I don't like being a _____.

2 There are always so many _____ on the train in the morning.

3 My _____ journey to work takes thirty minutes.

4 _____ should be careful when crossing busy roads.

5 The long _____ from the UK to Australia by boat takes around thirty-two days.

____/10

6 greetings and gifts

Complete the words.

It is customary to bow in Japan as a sign of respect.

1 In France you usually k _ _ _ someone on the cheek three times.

2 The English often shake h _ _ _ _ when they meet for the first time.

3 Come on! W _ _ _ goodbye to your grandparents.

4 What kind of g _ _ _ would you give someone if you went to their home for dinner?

5 I must say, Kevin has a very firm h _ _ _ _ _ _ _ . He almost broke my fingers!!

____/10

7 -ed and -ing adjectives

Choose the correct words in italics.

That was a really bored/boring journey.

1 I was very disappointed/disappointing with the hotel.

2 I felt so relaxed/relaxing on the beach, reading a good book.

3 It was tired/tiring to go sightseeing every day.

4 The trip to the old castle was very excited/exciting.

5 I must say your news was very surprised/surprising.

____/10

1 would: past habits

Tick (□) the sentences that are correct. Cross (x) the sentences that are incorrect.

I would always play tennis on Saturdays when I was a teenager. _□_

- 1 We would have a huge garden when we were children. _____
- 2 Chris would go to Germany last year. _____
- 3 As a child, I would often go for long walks on the beach. _____
- 4 My parents would be very successful. _____
- 5 Sally would play with her cousins every night after school. _____

____/10

2 articles

Complete the sentences with a, an, the or – (no article).

We used to have a dog.

- 1 Would you like _____ apple?
- 2 _____ Prime Minister is having a lot of problems at the moment.
- 3 Do you enjoy playing _____ computer games?
- 4 We're going to _____ cinema this evening. Do you want to come?
- 5 I saw _____ really good advert for trainers on television yesterday.

____/10

3 will and be going to: decisions and plans

Complete the sentences with the correct form of the verbs from the box. Use will or be going to.

go take do see stay study

I think I'll go away for a few days.

- 1 I _____ English at university because I don't think I'll enjoy it.
- 2 Maybe we _____ you at the party on Saturday.
- 3 I _____ probably _____ the job if they offer it to me.
- 4 We've decided we _____ in tonight.
- 5 What _____ you _____ this weekend? I'm planning to go to the cinema, so you can join me if you want to.

____/10

Vocabulary

4 influence

Complete the words about influence.

My son's hero is a famous footballer.

- 1 I never buy magazines about c _____ s.
- 2 I had a very happy c _____ – I have good memories of playing with my brothers and sisters.
- 3 I think top sportspeople should also be good r _____ m _____ for children.
- 4 My favourite TV a _____ is for type of drink and I like because it's funny.
- 5 My first boss became my m _____. He taught me everything I know about business.

____/10

5 phrasal verbs

Complete the sentences with the correct form of the verbs from the box.

bring come grow look look pick

If you come across my glasses, please let me know. I can't see anything without them!

- 1 We _____ up by our grandparents because our parents worked abroad a lot.
- 2 I enjoy _____ after my neighbour's dog when she goes away.
- 3 A: Who _____ you _____ up to as a child?

B: Well, my role model was my grandfather, who was a police officer.

4 Ben _____ up Italian really quickly when he went to Florence on an exchange programme.

5 I _____ up in London, but didn't really enjoy city life.

_____/10

6 the media

Look at the underlined words and put the letters in the correct order.

There are so many opsa srepoa on British television. You can watch two or three a day.

soap operas

1 I want to set up a glob on the internet and wondered if you could help me.

2 How many television slanchen are there in Spain?

3 You can easily download asdopcts to your MP3 player.

4 Google is one of the most widely-used chrase nesigen

5 cmimerocal skaber are so annoying when you're trying to watch a good film.

_____/10

7 verb + preposition

Complete each sentence with a preposition.

I don't know how to respond to that question.

1 Computer games appeal _____ a lot of children.

2 I don't really believe _____ the benefits of psychology.

3 You're always complaining _____ something. You should try to be more positive.

4 I must start revising _____ my exams as they start next week.

5 How much money do you spend _____ music every month?

_____/10

Pronunciation

8 using fillers

Underline the words we use as fillers – to show we want time to think.

I don't know much about that, so ... I don't really have an opinion.

1 Well, Jenny, can you help Tamsin answer the question?

2 I only saw the man for a moment, so ... I'm not sure if he was the thief.

3 I'm really busy, erm, can I call you back later?

4 I think she's going to the party, but, well, you'll have to check with her.

5 I'm really sorry, erm ... I totally forgot about our date!

_____/10

Tema 12. WORK(pre-intermediate)

Grammar

1 Second Conditional

Complete the sentences with the correct form of the verbs in brackets.

If I had (have) more time, I 'd help (help) you.

1 What _____ (you do) if you _____ (be) me?

2 _____ (you lend) me the money if I _____ (promise) to pay you back?

3 If I _____ (win) the lottery, I _____ (go) to live abroad.

4 I _____ (eat) more fresh food if I _____ (have) time to cook.

5 If they _____ (know) what I know, I'm sure they _____ (go) to the police.
_____/10

2 reported speech

Rewrite the sentences using reported speech.

'I don't know Charles.'

He said (that) he didn't know Charles.

1 'I'm sure they'll visit soon.'

She said _____.

2 'William has got a grant.'

Paul said _____.

3 'I'm going to retire soon.'

Mum said _____.

4 'We can't lend you any money.'

Dad said _____.

5 'Lisa's living in Canada.'

David said _____.
_____/10

3 both, either, neither

Choose the correct words in *italics*.

Why don't we get both/either the jeans and the trainers?

1 Neither/Both of my brothers is working at the moment.

2 I don't like neither/either of these sofas.

3 Both/Either of my parents are English teachers.

4 Does either/both of you know the answer?

5 Neither/Both pizza tastes very good to me.

_____/10

Vocabulary

4 money

Match the beginnings of the phrases about money (1–5) with the endings (a–e).

check your change in a shop

1 pay tax a by direct debit

2 pay a bill b on a bus

3 get a pension c to the government

4 pay interest d on money that you borrow

5 pay a fare e when you retire

_____/10

5 money

Complete the money words.

I got a brilliant bargain at the sales: a \$200 pair of shoes for \$20.

1 Could I please b _____ £50 from you? I'll pay you back next week.

2 I prefer to pay by c _____ card because it's safer than having a lot of cash on you.

3 That meal was really good – how much should I leave as a t _____?

4 I wish I could a _____ to go on holiday but I don't have enough money.

5 What's the c _____ in Sweden? Is it the Krona?

_____/10

6 money in education

Choose the correct answer.

Is it possible to get a _____ to study at university in the UK?

a cash b grant c debt

1 I got a _____ for getting the top mark in English.

a praise b prize c price

2 How much are your college _____ ?

a fees b fares c discounts

3 We all take _____ in a really good reward scheme.

a a part b place c part

4 I always seem to be _____ debt these days – everything's so expensive here.

a at b in c on

5 Do you think I could get a _____ to pay for my car?

a loan b grant c debt

____/10

7 verb + preposition

Complete each sentence with a preposition.

I always have to wait ages for you.

1 Excuse me, that dictionary belongs _____ me.

2 It depends _____ the weather, but yes a picnic would be fun.

3 I'm busy applying _____ grants.

4 I must apologise _____ my rudeness just now.

5 I really don't agree _____ you.

____/10

Pronunciation

8 emphasising details

Underline the word in each sentence which we usually give extra stress.

I pay in cash, yes I always pay in cash.

1 I'm not keen on shopping in general but I like clothes shopping.

2 It's hard to find bargains, you know, good bargains.

3 We went to an Italian restaurant yesterday, a really expensive Italian restaurant.

4 I only drink coffee, black coffee, after dinner.

5 I'm lucky I have a lot of friends, really reliable friends.

____/10

Tema 13. FRIENDS(intermediate)

Grammar

1 auxiliary verbs: do, be, have

Complete the sentences with the correct form of do, be or have.

I _____ planning to visit my relatives in Australia soon.

I'm planning to visit my relatives in Australia soon.

1 We _____ seen our new neighbours yet.

2 _____ Harry keep in touch with his cousins now that they've moved to France?

3 A: We really enjoy looking at old photos.

B: _____ you?

4 A: Is Maria an only child?

B: Yes, she _____ .

5 Sally _____ already seen this film so why don't we watch something else?

____/10

2 Present Simple and Present Continuous

Choose the correct answer in *italics*.

Dagmar goes / is going out with her friends every Friday.

- 1 We have / are having two dogs and a cat.
- 2 Carla doesn't play / isn't playing tennis as well as she normally does.
- 3 We learn / are learning Italian for our next holiday.
- 4 I don't understand / am not understanding why Steve gets so angry all the time.
- 5 Luis always does / is always doing his homework before supper.

___/10

3 Present Perfect Simple and Past Simple

Complete the sentences with the correct form of the verbs in the box.

fall have know meet see want

We met up with John and Alex last week.

- 1 _____ you ever _____ such a beautiful house?
- 2 I _____ to go to the theatre so I stayed at home.
- 3 How long _____ Laura _____ Peter? They seem to be very good friends.
- 4 James _____ out with his best friend twice this month. I wonder what's wrong.
- 5 Kate _____ a holiday since last summer so she's really tired now.

___/10

Vocabulary

4 relationships

Choose the correct answer (a, b or c).

I get _____ very well with my colleagues.

a through b over c on

1 I hope we _____ in touch when you start your new job.

a keep b lose c fall

2 Ben really saw _____ when he discovered the truth.

a black b blue c red

3 Marion and Dirk _____ a lot in common which is why they're such good friends.

a do b have c are

4 You'll like Alice once you _____ to know her.

a get b can c have

5 Our neighbours _____ a huge row yesterday. It was very unpleasant.

a did b had c made

___/10

5 verbs/adjectives + prepositions

Complete the sentences with the correct form of the words in the box + a preposition.

belong good fluent read spend use

I always _____ the same cup _____ my morning coffee.

I always use the same cup for my morning coffee.

1 This dictionary _____ Sally. It's mine.

2 Lucia is _____ Spanish and Italian and she speaks excellent English too.

3 I can't believe how much money we _____ food every week.

4 Jack is really _____ playing football and rugby.

5 So many people like _____ celebrities in the gossip magazines.

___/10

6 phrasal verbs

Replace the underlined phrases with a suitable phrasal verb.

Mark continued talking although everyone else in the class was quiet.

Mark carried on talking although everyone else in the class was quiet.

- 1 I really respect my parents for everything they've achieved.
I really _____ my parents for everything they've achieved.
- 2 Ben has a good relationship with all his colleagues.
Ben _____ with all his colleagues.
- 3 My grandparents looked after me as a child.
My grandparents _____.
- 4 Clare looks like her mother, doesn't she?
Clare _____ her mother, doesn't she?
- 5 Could you please take care of my dogs when I'm away next week?
Could you please _____ my dogs when I'm away next week?
_____/10

Pronunciation

7 intonation in echo questions

Listen to these echo questions. Is the speaker interested (□) or not interested (□)? Choose the correct answer.

I grew up in Paris.

Did you? □ □

- 1 Lucy's just moved to Rome.
Has she? □ □
- 2 I don't like pasta.
Don't you? □ □
- 3 Sam and Maria got married last week.
Did they? □ □
- 4 I can't remember Paul's number.
Can't you? □ □
- 5 I'm reading a really good book at the moment.
Are you? □ □
_____/10

8 sounds and spelling 'ea'

Listen and write the words in the box in the correct columns.

pleasant upbeat need measure hear teacher heart dead fear ear

/ i: / / e / / iə / / a: /

mean jealous fearful kind-hearted

_____/10

Tema 14. MEDIA(intermediate)

Grammar

1 defining relative clauses

Complete the sentences with a suitable relative pronoun (who, which, when, where, whose)

The documentary _____ I watched last night was really interesting.

The documentary which I watched last night was really interesting.

- 1 London is the city _____ I grew up.
- 2 2008 was _____ the Olympic Games were held in Beijing.
- 3 That's John _____ brother works in television.
- 4 The woman _____ you were talking to at the party is a well-known journalist.
- 5 I don't read tabloid newspapers _____ are full of gossip.

___/10

2 The passive

Complete the sentences with the correct form of the verbs in the box.

allow ask build pay sell show

_____ television presenters _____ high salaries in your country?

Are television presenters paid high salaries in your country?

- 1 I can't believe how many football matches _____ on television last weekend.
- 2 I _____ to make a speech at Jana's wedding but I don't really want to.
- 3 A new cinema _____ in the town centre. It should be open by the end of the year.
- 4 How many copies of Rose Tremain's new novel _____ so far this year?
- 5 Dan's children _____ to watch television during the week ... only at weekends.

___/10

3 Past Simple and Past Continuous

Choose the correct answer in italics.

We watched / were watching television when the lights went out.

We watched / were watching television when the lights went out.

- 1 I worked / was working as a journalist for 15 years.
- 2 I didn't understand / wasn't understanding the film even after Tom explained it to me.
- 3 We read / were reading the Sunday papers when Julia called.
- 4 Marina watched / was watching five DVDs on Saturday.
- 5 Susan talked / was talking to her colleague when her boss came into the office.

___/10

Vocabulary

4 film and TV

Complete the sentences with a suitable word.

My grandparents can remember when there were only three c _____ on television.

My grandparents can remember when there were only three channels on television.

- 1 Big Brother was one of the first r _____ shows, wasn't it?
- 2 The last episode of Friends attracted a record number of v _____.
- 3 I enjoy watching a _____ films with my children as they love the crazy characters.
- 4 The BBC have produced some excellent p _____ dramas over the years; Nicholas Nickleby, Pride and Prejudice, Cranford to name but a few.
- 5 Our neighbours have just bought a TV with an enormous s _____. They'll have to sit in the garden to watch it!

___/10

5 describing films and TV

Choose the correct answer in italics.

Some comedians can be so annoying / entertaining especially when they shout and use bad language. It's just not funny.

Some comedians can be so annoying / entertaining especially when they shout and use bad language. It's just not funny.

- 1 The film was so moving / nauseating it made me cry.
- 2 The Bourne Trilogy thrillers were incredibly inspiring / exciting. I was on the edge of my seat most of the time.
- 3 I don't know what all the fuss was about. I thought the film was inspiring / unwatchable.
- 4 The whole story was unrealistic / gripping. I just couldn't take it seriously.
- 5 The film was rubbish / inspiring in my opinion so I'm buying the DVD for all my friends.

___/10

6 news collocations

Choose the correct answer (a, b or c).

Manchester United easily ___ their first match of the season.

a performed b caused c won

1 Scientists have recently ___ an extraordinary discovery about the origins of the universe.

a made b done c found

2 So many celebrities today ___ plastic surgery because they want to remain young.

a do b make c have

3 I wonder whether permed hair will ever ___ fashion again.

a go on b come into c be on

4 Ice on the roads ___ a few accidents last night but luckily no-one was hurt.

a caused b made c allowed

5 It's important to ___ new products if you want your business to succeed.

a commit b develop c perform

___/10

Pronunciation

7 sounds: / n / and / ŋ /

Listen and underline the sound you hear.

/ n / / ŋ /

ran rang

1 thin thing

2 sin sing

3 fan fang

4 hunt hung

5 ban bang

___/10

8 word stress in word endings

Listen and underline the stressed syllable in each word.

refuge

1 employee

2 divorce

3 career

4 Japanese

5 cigar

___/10

Tema 15. LIFESTYLE(intermediate)

Grammar

1 Future forms for personal plans

Choose the correct answer in italics.

I will meet / I'm meeting Alex at 5 as we've arranged to play tennis.

I will meet / I'm meeting Alex at 5 as we've arranged to play tennis.

1 I'm going to start / 'm starting looking for a new job soon.

2 Don't worry. I'll answer / I'm going to answer the door.

3 We can't come to your house-warming party because we'll visit / we're visiting my parents.

4 I think it's going to rain / it's raining soon. Just look at those black clouds.

5 What are you doing / will you do this weekend? Would you like to meet up?

___/10

2 comparatives and superlatives

Complete the sentences using the correct form of the adjectives from the box. You may need to use some extra words.

bad big exciting funny good useful

Which is ___ football team in your country?

Which is the best football team in your country?

- 1 Laura is _____ me at speaking French – you really can't understand a word she says.
- 2 Giorgio is _____ person in the class. He makes everyone laugh with his crazy jokes.
- 3 I would say that English is probably _____ language in the world.
- 4 That was _____ film I've ever seen. I was on the edge of my seat.
- 5 London is _____ Rome, isn't it?

___/10

3 Future possibility

Rewrite the sentences using the words in brackets.

I don't know if the restaurant is open yet. (might not)

The restaurant might not be open yet.

- 1 I don't think I'll go on holiday this summer. (probably)
_____.
- 2 Our neighbours are sure they'll move soon. (definitely)
_____.
- 3 Perhaps Tony will come over this evening. (may)
_____.
- 4 I know I won't enjoy living in the countryside. (certainly)
_____.
- 5 Paul thinks he'll start looking for a flat next year. (probably)
_____.

___/10

Vocabulary

4 home

Complete the sentences.

You'll need to use the l _ _ _ to get to our flat as we live on the tenth floor.

You'll need to use the lift to get to our flat as we live on the tenth floor.

- 1 I've just bought a s _ _ _ _ _ flat in the city centre but it's only just big enough for me.
- 2 As we live in a d _ _ _ _ _ house in the country we can make as much noise as we like.
- 3 Why don't you park your car in our d _ _ _ _ so it's off the road?
- 4 I must clear out the a _ _ _ _ . There's so much old stuff up there.
- 5 The s _ _ _ _ _ are much quieter than the city centre.

___/10

5 compound nouns

Complete the sentences.

I've lost my _____ phone again. What am I going to do?

I've lost my mobile phone again. What am I going to do?

- 1 You can stay with us for as long as you like. We've got a really comfortable sofa _____
- 2 The air _____ isn't working again. It's really hot in here.
- 3 We must take down those _____ cabinets. They're so ugly.
- 4 Jack really enjoys sleeping in the top _____ bed.

5 I've taken all your clean clothes out of the _____ machine. Please hang them up outside.
_____/10

6 prefixes and suffixes

Complete the sentences using the correct form of the words in brackets.

Thank you. You've been most _____. (help)

Thank you. You've been most helpful.

1 I'm sorry to tell you that your application has been _____. (success)

2 Peter is very _____ and often makes silly mistakes. (care)

3 I found that programme really _____. In fact, I almost fell asleep a couple of times. (interest)

4 People often _____ my name because it's quite unusual. (pronounce)

5 I had an _____ time at the party because lots of my old friends were there. (enjoy)
_____/10

Pronunciation

7 word stress in compound nouns

Listen and underline the stressed word in each compound noun.

washing machine

1 wall cabinets

2 sofa bed

3 central heating

4 mobile phone

5 fish tank

_____/10

8 word stress in compound nouns

Listen and write down the words you hear.

washing machine

1 _____ screen

2 DVD _____

3 air _____

4 swimming _____

5 _____ bed

_____/10

Tema 16. WEALTH(intermediate)

Grammar

1 question tags

Complete the sentences.

You speak German, _____?

You speak German, don't you?

1 They spent a lot of money yesterday, _____?

2 David won't forget to pick up the children, _____?

3 Sally looks really happy, _____?

4 We're meeting this evening, _____?

5 Those shoes weren't in the sale, _____?

_____/10

2 modal verbs of obligation and prohibition

Rewrite the sentences using a suitable modal verb.

It's a good idea to learn a few new words every day.

You should learn a few new words every day.

- 1 It's the law to wear a seatbelt when you're in a car.
You _____ wear a seatbelt when you're in a car.
- 2 It's not allowed to park here.
You _____ park here.
- 3 It's not necessary to pay for your tickets now.
You _____ pay for your tickets now.
- 4 I think it's necessary for you to study harder.
You _____ study harder.
- 5 It's not a good idea to stay up so late every night.
You _____ stay up so late every night.

____/10

3 Zero and First Conditional with if / when / unless / as soon as

Choose the correct answer (a, b or c).

I won't help you _____ you don't want me to.

- a as soon as b when c if

1 We'll soon be very rich _____ something unexpectedly goes wrong.

- a when b unless c if

2 Please call me _____ you get home. You know how I worry.

- a if b as soon as c unless

3 _____ it rains, we'll meet outside the cinema.

- a Unless b If c When

4 _____ you shop around, you usually find good deals.

- a As soon as b Unless c When

5 How can we afford to move _____ we don't have any money in the bank?

- a if b unless c as soon as

____/10

Vocabulary

4 personal qualities

Complete the sentences with the correct word.

It's important to be _____ at work so you can change your routine if you need to.

It's important to be flexible at work so you can change your routine if you need to.

1 I've never seen Karen offer to pay for anything – she's so _____ .

2 Nico is very _____. He'll do anything to get to the top.

3 I've been so _____! I've just bought five pairs of shoes even though I can't really afford them.

4 My brother only thinks about himself and what he needs. He's very _____ .

5 Jack has a great sense of _____ and is always laughing.

____/10

5 money-related words

Complete the sentences with the words from the box. There are six extra words.

afford a bargain cash checkout credit card impulse buy
price comparison websites refund shop around the sales

I don't have any _____ on me so I'll use my credit card.

I don't have any cash on me so I'll use my credit card.

1 There was a long queue at the _____ so we didn't buy anything in the end.

2 I like to go on _____ before buying anything expensive as prices vary so much.

3 You can't get a _____ if you don't keep the receipt.

4 If you have time, why don't you go to _____. I'm sure you'll find some great reductions.

5 The pullovers were such _____ that I decided to buy three.
____/10

6 confusing words

Choose the correct answer in italics.

You'll have to pay a fine / fare if you park your car here illegally.

1 Could I lend / borrow your iPod when I go on holiday?

2 I missed / lost the bus so I had to walk home.

3 The local bank was robbed / stolen again yesterday.

4 The party was funny / fun, wasn't it?

5 Please can you say / tell me how to get to the station?

____/10

Pronunciation

7 intonation in question tags

Listen to these questions. Do they go up (□) or down (□) at the end?

You didn't really steal that money, did you? □ □

1 Tom went to the same school as you, didn't he? □ □

2 It's a beautiful day, isn't it? □ □

3 Jen can't be serious, can she? □ □

4 We still have time to catch the film, don't we? □ □

5 You aren't really tired, are you? □ □

____/10

8 connected speech

Listen and underline the silent letters (t and d).

Don't tell me to shut up.

1 I really must study harder.

2 I don't know what to do about Dan.

3 I rarely spend money on eating out.

4 What do you intend to do next year?

5 Please don't forget to buy some bread.

____/10

Tema 17. FREE TIME(intermediate)

Grammar

1 Present Perfect Simple and Present Perfect Continuous

Complete the sentences with the correct form of the verbs in the box.

do go out know live read run

We _____ each other for over ten years.

We've known each other for over ten years.

1 What _____ you _____? You look exhausted.

2 Dan _____ here all his life so he knows the area very well.

3 Jack and Hannah _____ together for a few months.

4 I _____ any good books recently.

5 Lucy _____ every day because she's training for the London Marathon.

____/10

2 verb patterns with infinitive or -ing.

Complete the sentences with the correct form of the verb in brackets.

I want to invite you _____ (come) to my birthday party.

I want to invite you to come to my birthday party.

- 1 I really don't enjoy _____ (watch) those old Hollywood movies.
- 2 We hope _____ (see) you at the gym this evening.
- 3 Could you remind me _____ (buy) some new squash balls?
- 4 I can't stand _____ (lose) because I'm very competitive.
- 5 Eva has promised _____ (join) me when I go jogging after work.

____/10

3 countable / uncountable nouns

Choose the correct answers in italics.

I really must buy some / a new jeans.

I really must buy some / a new jeans.

- 1 Yuk! There's hair / a hair in my soup.
- 2 I'd like some / an information about your aerobic classes.
- 3 Do you have room / a room for one more passenger?
- 4 I need a / some new sports equipment.
- 5 When would be good / a good time to meet you?

____/10

Vocabulary

4 leisure activities

Complete the sentences with the correct words.

I need to buy a new camera for my _____ course.

I need to buy a new camera for my photography course.

- 1 My cousin has a black _____ in karate.
- 2 Do you play any musical _____?
- 3 I think the volleyball _____ is too low.
- 4 It's difficult to see through these _____ when I ski into the sun.
- 5 Luckily, I was wearing a _____ when I fell so I didn't hurt my head.

____/10

5 pastimes

Which is the odd-one-out?

best-seller chapter dialogue crowd

- 1 band lyrics description single
- 2 sequel team soundtrack script
- 3 stage fan goal player
- 4 character plot page supporter
- 5 performance melody fan album

____/10

6 explaining what you mean

Put these words in the correct order.

It's / soap / by / type / washing / a / of / hand / for

It's a type of soap for washing by hand.

- 1 It's / a / Italy / of / pasta / kind / from

_____.

- 2 It's / broken / you / stuff / the / fixing / for / use / things

_____.

- 3 It's / opening / something / for / tins / use / you

_____.

- 4 It's / made / a / box / wood / square / of
_____.
- 5 They / of / plastic / usually / recycled / are / bottles / made
_____.
_____/10

Pronunciation

7 weak forms

Listen and tick (☐) the sentences where you hear the weak form of been.

We've been living abroad for five years. ☐

- 1 Have you ever been to Mexico?
- 2 We've been married since 2003.
- 3 What have you been doing today?
- 4 I'm sorry I haven't been paying attention.
- 5 You've been very quiet. Are you OK?

_____/10

8 sounds and spelling 'a'

Listen and put the words in the box into the correct column.

band stage match fan game player catchy track straight base

/ æ / / ei /

abandoned change

_____/10

Tema 25. INFORMAL COMMUNICATION (Business English)

Grammar

1 Past Perfect Simple and Past Simple

Put the verbs in brackets into the correct tense.

I _____ (be) ill last night because I _____ (eat) something bad.

I was ill last night because I had eaten something bad.

- 1 I _____ (be) annoyed with myself because I _____ (leave) my keys on the kitchen table.
- 2 We _____ (forget) Sam's birthday so he _____ (be) quite upset.
- 3 When we _____ (arrive) at the theatre, the play _____ (already start).
- 4 Lucy _____ (remember) that she _____ (promise) to get tickets for the opera.
- 5 I _____ (not know) that you _____ (spend) so long in Africa.

_____/10

2 uses of like

Correct the mistakes in the sentences.

Maria doesn't likes sightseeing.

Maria doesn't like sightseeing.

- 1 Do you like to go out this evening?

_____?

- 2 What does Matt like? – He's really friendly and very charming.

3 _____
Dan look like George Clooney.

4 _____
I don't feel like to go to another art gallery.

5 _____
We could watch a film later, if you're like.

_____/10

3 articles

Complete the sentences with the, a or – (no article).

Carla is ____ best tennis player in ____ country.

Carla is the best tennis player in the country.

1 Who's ____ President of ____ France?

2 These are ____ trousers I bought at ____ weekend.

3 ____ River Thames is in ____ England.

4 ____ respect and ____ kindness are equally important in my opinion.

5 We had ____ fantastic holiday in ____ West Indies.

____/10

Vocabulary

4 travel

Match the words in Column A with the words in Column B.

A B

historical capital

1 barren a beach

2 sightseeing b rainforest

3 river c desert

4 tropical d holiday

5 snow-capped e travel

6 sandy f tour

7 dramatic g mountain

8 independent h landmark

9 famous i cruise

10 package j coastline

____/10

5 places to visit in a city

Choose the correct answer in *italics*.

There's a good shop / market with lots of different stalls near my house.

1 If I don't take this book back to the library / bookshop today, I'll have to pay a fine.

2 Let's go to the pub / library and have a beer.

3 I've never stayed at a 5* hostel / hotel. Have you?

4 The town square / roundabout is a pedestrianised area where no cars are allowed.

5 One of my artist friends is having an exhibition of his paintings at the local museum / art gallery.

____/10

6 expressions with get

Complete the sentences with the correct form of get + a word from the box.

dark

directions

home

hungry

lost

married

Shall we have something to eat? I'm starting _____.

Shall we have something to eat? I'm starting to get hungry.

- 1 We didn't have a map with us so we _____.
 - 2 Rebecca and Simon are thinking of _____ in the summer.
 - 3 I love travelling but I always enjoy _____ to my own bed.
 - 4 We can _____ to the hotel off the internet so don't panic.
 - 5 I'll have to put the lights on soon as it _____. I can't believe it's only 4 o'clock.
- ____/10

Pronunciation

7 intonation in questions

Listen to these questions. Do they go up (□) or down (□) at the end?

What time does the lesson start? □ □

- 1 Is there a supermarket near here? □ □
- 2 Where is the nearest bank? □ □
- 3 Could you tell me when the post office opens? □ □
- 4 Can you recommend a good restaurant? □ □
- 5 Why isn't the museum open today? □ □

____/10

8 sentence stress

Listen and write down the stressed word in each dialogue.

Is Jack your brother?

No, he's my husband.

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

____/10

Tema 33. STRUCTURING A PRESENTATION (Business English)

Grammar

1 subject and object questions

Rewrite the sentences using the underlined words.

David went out with Julia yesterday.

When did David go out with Julia?

- 1 Francesca's studying Maths at university.
_____.
- 2 Lucy enjoys university.
_____.
- 3 Ben failed his driving test.
_____.
- 4 Paula and Jamie started school last week.
_____.
- 5 The neighbours get to college by bus.

____/10

2 used to / would**Correct the mistakes in the sentences.**

I was used to live in Canada.

I used to live in Canada.

1 We would have two dogs and two cats when we were children.

2 Tom didn't used to enjoy going to school.

3 My parents wouldn't to let us stay up late on school nights.

4 Did you used to study hard at university?

5 I used to teach English for ten years.

____/10

3 modals of ability**Choose the correct answer in italics.**

My brothers can not / can't play football well.

1 Were you able to / could you get tickets for the concert yesterday?

2 When I was a teenager I couldn't / didn't manage to speak French very well.

3 I want to can / be able to take my driving test this year.

4 The roads were really busy but we could / managed to get to school on time.

5 I can / able to read very quickly.

____/10

Vocabulary**4 learning****Which verb cannot be used with the nouns? Choose a, b or c.**

lectures

a go to

b attend

c make

1 a degree

a do

b revise

c get

2 an exam

a pass

b fail

c revise

3 a course

a get

b do

c take

4 notes

- a take b make c do
 5 a subject
 a pass b make c take

____/10

5 qualities of teachers

Complete the sentences with the correct words.

Although our French teacher was very small, she was quite f _____ because she had a loud voice.

Although our French teacher was very small, she was quite frightening because she had a loud voice.

- 1 Our Geography teacher is so k _____. She can answer all our questions.
 2 I know I'm not very intelligent but my teachers are so e _____ and they always tell me I can do well.
 3 Our class is very loud and the boys are quite naughty but Mrs Smith always remains c ____ and she doesn't get angry.
 4 Good teachers must be p _____ because they often have to repeat things several times before everyone understands.
 5 It's important to be s _____ if you want discipline and good behaviour in the classroom.

____/10

6 learning: idioms and phrasal verbs

Choose the correct answer (a, b or c).

Learning irregular verbs is so easy. In fact, it's a piece of _____ .

- a bread b pie c cake

1 If you don't know the answer, just make a _____ guess.

- a wild b crazy c mad

2 I need to brush _____ 19th century French literature if I want to do well.

- a down on b up on c up to

3 Hannah seems to pick _____ languages really easily when she travels.

- a up b on c over

4 Alex has always been the teacher's _____ because he's obedient and he studies hard.

- a dog b cat c pet

5 Although I didn't know some of the answers, I managed to get _____ the exam.

- a through b over c by

____/10

Pronunciation

7 word stress in word building

Listen and underline the stressed syllable in these words.

employee

- 1 frightening
- 2 electrician
- 3 scientific
- 4 enthusiastic
- 5 inspiration
- 6 enthusiasm
- 7 boring
- 8 imagination
- 9 artistic
- 10 imagine

____/10

8 connected speech

Listen and tick (ü) the sentence you hear.

I managed to do it. ü

I manage to do it.

- 1 You must forget what I just said.
You mustn't forget what I just said.
- 2 We were able to get tickets.
We weren't able to get tickets.
- 3 I could do anything.
I couldn't do anything.
- 4 He was able to stop.
He wasn't able to stop.
- 5 We start to eat at 6.
We started to eat at 6.

____/10

4.3 Промежуточная аттестация по дисциплине проводится в форме зачета, экзамена

Типовые вопросы зачета (УК-4)

1. Complete the sentences with the correct form of the verbs in brackets.
2. Read the restaurant review. Match the headings (1–5) with the paragraphs (A–F).
3. Write complete sentences using the prompts and the Past Continuous or Past Simple.

Типовые задания для зачета (УК-4)

Не предусмотрено

Типовые вопросы экзамена (УК-4)

Не предусмотрено

Типовые задания для экзамена (УК-4)

1. When writing a report, you may need to use different past tenses to show sequences of events. You may also need to use more formal phrasing. Read the report and answer the questions.

2. Use the present continuous to inform clients about current situations and future arrangements. Continuous tenses can also soften questions and requests. Rewrite the present continuous sentences, correcting the errors.

3. When you are presenting to an audience, it is important to structure your talk in a way that is clear and easy to understand. Certain set phrases can help you do this. Rewrite the sentences, putting the words in the correct order.

4.4. Шкала оценивания промежуточной аттестации

Зачет

Оценка	Компетенции	Дескрипторы (уровни) – основные признаки освоения (показатели достижения результата)
«зачтено» (50 - 100 баллов)	УК-4	Показал способность пользоваться иностранным языком как средством делового общения. Овладел навыками межкультурной коммуникации в ее языковой, предметной и деятельностной формах.
«не зачтено» (0 - 49 баллов)	УК-4	Не смог показать способность пользоваться иностранным языком как средством делового общения. Не овладел навыками межкультурной коммуникации в ее языковой, предметной и деятельностной формах.

Экзамен

Оценка	Компетенции	Дескрипторы (уровни) – основные признаки освоения (показатели достижения результата)
«отлично» (85 - 100 баллов)	УК-4	Планирует и организывает совещания, деловые беседы, дискуссии по заданной теме; аргументированно и конструктивно отстаивает свою точку зрения, позицию, идею в академических и профессиональных дискуссиях на государственном и иностранном языках.
«хорошо» (70 - 84 баллов)	УК-4	Может участвовать в деловых беседах, дискуссии по заданной теме; может выразить свою точку зрения, позицию, идею в академических и профессиональных дискуссиях на государственном и иностранном языках.
«удовлетворительно» (50 - 69 баллов)	УК-4	Может выразить свою точку зрения в профессиональных дискуссиях на государственном и иностранном языках.
«неудовлетворительно» (менее 50 баллов)	УК-4	Не может аргументированно и конструктивно отстаивать свою точку зрения, позицию, идею в академических и профессиональных дискуссиях на государственном и иностранном языках.

5. Методические указания для обучающихся по освоению дисциплины (модуля)

5.1 Методические указания по организации самостоятельной работы обучающихся:

Приступая к изучению дисциплины, в первую очередь обучающимся необходимо ознакомиться содержанием рабочей программы дисциплины (РПД), которая определяет содержание, объем, а также порядок изучения и преподавания учебной дисциплины, ее раздела, части.

Для самостоятельной работы важное значение имеют разделы «Объем и содержание дисциплины», «Учебно-методическое и информационное обеспечение дисциплины» и «Материально-техническое обеспечение дисциплины, программное обеспечение, профессиональные базы данных и информационные справочные системы».

В разделе «Объем и содержание дисциплины» указываются все разделы и темы изучаемой дисциплины, а также виды занятий и планируемый объем в академических часах.

В разделе «Учебно-методическое и информационное обеспечение дисциплины» указана рекомендуемая основная и дополнительная литература.

В разделе «Материально-техническое обеспечение дисциплины, программное обеспечение, профессиональные базы данных и информационные справочные системы» содержится перечень профессиональных баз данных и информационных справочных систем, необходимых для освоения дисциплины.

5.2 Рекомендации обучающимся по работе с теоретическими материалами по дисциплине

При изучении и проработке теоретического материала необходимо:

- просмотреть еще раз презентацию лекции в системе MOODLe, повторить законспектированный на лекционном занятии материал и дополнить его с учетом рекомендованной дополнительной литературы;
- при самостоятельном изучении теоретической темы сделать конспект, используя рекомендованные в РПД источники, профессиональные базы данных и информационные справочные системы;
- ответить на вопросы для самостоятельной работы, по теме представленные в пункте 3.2 РПД.
- при подготовке к текущему контролю использовать материалы фонда оценочных средств (ФОС).

5.3 Рекомендации по работе с научной и учебной литературой

Работа с основной и дополнительной литературой является главной формой самостоятельной работы и необходима при подготовке к устному опросу на семинарских занятиях, к дебатам, тестированию, экзамену. Она включает проработку лекционного материала и рекомендованных источников и литературы по тематике лекций.

Конспект лекции должен содержать реферативную запись основных вопросов лекции, в том числе с опорой на размещенные в системе MOODLe презентации, основных источников и литературы по темам, выводы по каждому вопросу. Конспект может быть выполнен в рамках распечатки выдачи презентаций лекций или в отдельной тетради по предмету. Он должен быть аккуратным, хорошо читаемым, не содержать не относящуюся к теме информацию или рисунки.

Конспекты научной литературы при самостоятельной подготовке к занятиям должны содержать ответы на каждый поставленный в теме вопрос, иметь ссылку на источник информации с обязательным указанием автора, названия и года издания используемой научной литературы. Конспект может быть опорным (содержать лишь основные ключевые позиции), но при этом позволяющим дать полный ответ по вопросу, может быть подробным. Объем конспекта определяется самим студентом.

В процессе работы с основной и дополнительной литературой студент может:

- делать записи по ходу чтения в виде простого или развернутого плана (создавать перечень основных вопросов, рассмотренных в источнике);
- составлять тезисы (цитирование наиболее важных мест статьи или монографии, короткое изложение основных мыслей автора);
- готовить аннотации (краткое обобщение основных вопросов работы);
- создавать конспекты (развернутые тезисы).

5.4. Рекомендации по подготовке к отдельным заданиям текущего контроля

Собеседование предполагает организацию беседы преподавателя со студентами по вопросам практического занятия с целью более обстоятельного выявления их знаний по определенному разделу, теме, проблеме и т.п. Все члены группы могут участвовать в обсуждении, добавлять информацию, дискутировать, задавать вопросы и т.д.

Устный опрос может применяться в различных формах: фронтальный, индивидуальный, комбинированный. Основные качества устного ответа подлежащего оценке:

- правильность ответа по содержанию;
- полнота и глубина ответа;
- сознательность ответа;
- логика изложения материала;
- рациональность использованных приемов и способов решения поставленной учебной задачи;
- своевременность и эффективность использования наглядных пособий и технических средств при ответе;

- использование дополнительного материала;
- рациональность использования времени, отведенного на задание.

Устный опрос может сопровождаться презентацией, которая подготавливается по одному из вопросов практического занятия. При выступлении с презентацией необходимо обращать внимание на такие моменты как:

- содержание презентации: актуальность темы, полнота ее раскрытия, смысловое содержание, соответствие заявленной темы содержанию, соответствие методическим требованиям (цели, ссылки на ресурсы, соответствие содержания и литературы), практическая направленность, соответствие содержания заявленной форме, адекватность использования технических средств учебным задачам, последовательность и логичность презентуемого материала;
- оформление презентации: объем (оптимальное количество), дизайн (читаемость, наличие и соответствие графики и анимации, звуковое оформление, структурирование информации, соответствие заявленным требованиям), оригинальность оформления, эстетика, использование возможности программной среды, соответствие стандартам оформления;
- личностные качества: ораторские способности, соблюдение регламента, эмоциональность, умение ответить на вопросы, систематизированные, глубокие и полные знания по всем разделам программы;
- содержание выступления: логичность изложения материала, раскрытие темы, доступность изложения, эффективность применения средств ИКТ, способы и условия достижения результативности и эффективности для выполнения задач своей профессиональной или учебной деятельности, доказательность принимаемых решений, умение аргументировать свои заключения, выводы.

6. Учебно-методическое и информационное обеспечение дисциплины

6.1 Основная литература:

1. Бортникова Т.Г., Зимина Е.И., Кондакова Н.Н., Лычаная С.А. Лексический минимум: английский язык : учеб. пособие. - Тамбов: [Издат. дом ТГУ им. Г.Р. Державина], 2014. - 188 с.
2. Зусман Ю.А. Перевод официально-деловой документации (с английского языка на русский и с русского на английский) : учеб. пособие. - Тамбов: [Издат. дом ТГУ им. Г.Р. Державина], 2014. - 304 с.

6.2 Дополнительная литература:

1. Учебник английского языка : в 2 частях, Ч. 2: Ч.2. - Москва: Товарищество "ДеКонт", 1995. - 510, [1] с.
2. Дроздова Т.Ю., Берестова А.И., Маилова В.Г. English grammar : Reference & practice : With a separate key volume : Учеб. пособие для старшекл. и студ. неязыковых вузов с углубл. изучением англ. яз.. - 8-е изд., испр. и доп.. - СПб.: Антология, 2003. - 343 с.
3. Халилова Л. А. English for students of economics : учебник. - 3-е изд., доп. и перераб.. - М.: Форум, 2012. - 382 с.
4. Murphy (Мерфи) Raymond (Раймонд) English Grammar in Use [Грамматика английского языка] : a self-study reference and practice book for intermediate students of English : with answers. - 2-th ed.. - [Cambridge [etc.]: Cambridge University Press, 2001. - X, 350 p.
5. Мэрфи Р. Практическая грамматика английского языка (Essential Grammar in Use), 1994. - с.
6. Виноградова Я изучаю английский язык на начальном этапе : Учеб. пособие по английскому языку как второму иностранному. - Тамбов: Изд-во ТГУ, 2005. - 107 с.

6.3 Иные источники:

1. Oxford Dictionaries. Lexico - <https://www.lexico.com>
2. База текстов на английском языке - www.language-to-go.com
3. Электронная библиотека - www.wikipedia.uk/
4. сайт BBC 6-minute English - <http://www.bbc.co.uk/worldservice/learningenglish/general/sixminute/>

5. Журнал «Экономист» - <http://www.economist.com.ru/>
6. Сайт журнала Экономист on-line - <http://www.economist.com/>

7. Материально-техническое обеспечение дисциплины, программное обеспечение, профессиональные базы данных и информационные справочные системы

Для проведения занятий по дисциплине необходимо следующее материально-техническое обеспечение: учебные аудитории для проведения занятий лекционного и семинарского типа, групповых и индивидуальных консультаций, текущего контроля и промежуточной аттестации, помещения для самостоятельной работы.

Учебные аудитории и помещения для самостоятельной работы укомплектованы специализированной мебелью и техническими средствами обучения, служащими для представления учебной информации большой аудитории.

Помещения для самостоятельной работы укомплектованы компьютерной техникой с возможностью подключения к сети "Интернет" и обеспечением доступа в электронную информационно-образовательную среду Университета.

Для проведения занятий лекционного типа используются наборы демонстрационного оборудования, обеспечивающие тематические иллюстрации (проектор, ноутбук, экран/ интерактивная доска).

Лицензионное и свободно распространяемое программное обеспечение:

Операционная система "Альт Образование"

LibreOffice

Microsoft Windows 10

Microsoft Office Профессиональный плюс 2007

Профессиональные базы данных и информационные справочные системы:

1. Электронная библиотека ТГУ. – URL: <https://elibrary.tsutmb.ru/>
2. Электронный каталог Фундаментальной библиотеки ТГУ. – URL: <http://biblio.tsutmb.ru/elektronnyij-katalog>
3. Университетская библиотека онлайн: электронно-библиотечная система. – URL: <https://biblioclub.ru>
4. ЭБС «Университетская библиотека онлайн» . – URL: <http://www.biblioclub.ru>
5. Консультант студента. Гуманитарные науки: электронно-библиотечная система. – URL: <https://www.studentlibrary.ru>
6. Научная электронная библиотека eLIBRARY.ru. – URL: <https://elibrary.ru>
7. Российская государственная библиотека. – URL: <https://www.rsl.ru>
8. Российская национальная библиотека. – URL: <http://nlr.ru>
9. Президентская библиотека имени Б.Н. Ельцина. – URL: <https://www.prilib.ru>
10. Научная электронная библиотека Российской академии естествознания. – URL: <https://www.monographies.ru>
11. Электронная библиотека РФФИ. – URL: <https://www.rfbr.ru/rffi/ru/library>

Электронная информационно-образовательная среда

https://auth.tsutmb.ru/authorize?response_type=code&client_id=moodle&state=xyz

Взаимодействие преподавателя и студента в процессе обучения осуществляется посредством мультимедийных, гипертекстовых, сетевых, телекоммуникационных технологий, используемых в электронной информационно-образовательной среде университета.